

## MEMORANDUM FOR THE RECORD

DATE: September 24, 2015  
Room 417, Dennis Building  
2:00pm

SUBJECT: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

ATTENDEES: *Board Members* - Chad Walldorf (via WebEx)-Chairman, Emerson Gower (via WebEx), Rick Reames (via WebEx), *Executive Director*, Frank Rainwater, *Staff* - Robert Martin, Greg DiBiase, Jade Dunbar, Rebecca Leach, Lisa Wren, Les Boles, David Morrison, Amy Simpson, Deb Wilcox, Diane Porter, Lisa Jolliff, Will Roberts, Gordon Shuford, Rachael Fulmer, Stephen Gardner.

1. Chairman Walldorf welcomed everyone to the meeting.
2. Frank Rainwater presented FY 2014-15 Accountability Report and Review of FY 2016-17 Budget. (See attached)  
~Mr. Rainwater reviewed the Accountability Report. Last FY 2014-15 ended under budget with General Fund expenditures at 91.5%. Carry-forward Funds will be used for properties including information security needs, improvements to physical space, retirement pay and future mid-year reductions. Earmarked Funds were 73.3% of budget authorizations due to project delays and timing of contract starts.  
~FY 2016-17 General Fund Budget there was no change except for an increase for health insurance allocations; Earmarked Funds increased \$768K because of anticipated, new, or increased contracts. For FY 2017, Budget Proposal is due Oct. 1<sup>st</sup> and RFA is requesting no changes to the General Fund Budget, no changes to Earmarked Funds authorization, and request no change to current proviso. One new legislative request: delete 44-6-175 which would eliminate duplicative Medicare Cost Reports to RFA as they are already required by the Federal Government and available on their website.  
~The Board then reviewed FY 2016-17 Budget:
  - \*Chairman Walldorf asked what the carry-forward funds totaled.
  - \*Mr. Rainwater replied approximately \$400K.
  - \*Chairman Walldorf stated that when the budget was created it was increased \$150K for implementation costs associated with future needs of RFA and was tempted to encourage we ask for less money again next year and if not, look at the possibility of a voluntary reduction the following year if we find ourselves again with a surplus. With that he complimented staff for doing a good job with using funds wisely.
  - \*With the Board's approval Mr. Rainwater respectfully requested we wait one more year just to make sure there were no more surprises.
  - \*Chairman Walldorf said he was comfortable with that approach as long as we revisit it a year from now.
  - \*Mr. Rainwater stated if there were no objections, he will submit the budget as it was presented to the Board. Chairman Walldorf agreed.
3. David Morrison presented two requests to the Board from the CMRS Advisory Committee Recommendations  
~Request to provide reimbursements for costs associated with new specifications for HVAC units dedicated to 911 equipment/ server rooms. Estimated cost (increased reimbursements) to be less than \$100,000.00  
~Request to provide reimbursements for costs associated for Wireless Accuracy Testing to determine and improve accuracy of wireless call location. Estimated cost (increased reimbursements) to be less than \$1,000,000.00
  - \*Chairman Walldorf asked if the \$1M estimate was if every PSAP in the state requested this reimbursement to which Mr. Morrison answered, correct. Mr. Morrison also added that these figures would not hit the budget all at once but over time.
  - \*Mr. Rainwater added that Charleston Co. was the PSAP that initiated this request and based on their numbers, staff made an estimate of what effect it would have on the budget if all PSAPs did the testing.
  - \*There was some brief discussion among the Board members. Mr. Rainwater added that with the strategic plan, when the recommendations come out, it was his hope that issues such as this would become clearer as far as what the State will and will not fund; Chairman Walldorf asked if anyone wanted to formally adopt a motion.

**\*Mr. Gower made the motion that the Board adopt both of the CMRS Committee's requests. All voted aye, and the requests were approved.**

**\*Mr. Rainwater mentioned that with respect to the strategic plan, that would be the bulk of the Board meeting for October and after next week there would be a draft available for the Board members to review in case they have any questions they'd like to ask before the next meeting.**

~There were no other questions or comments from the Members or Working Group.

~With no further business pending, Chairman Walldorf adjourned the meeting. The meeting adjourned at 2:50 P.M.

The next scheduled meeting is Thursday, October 22, 2015.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at <http://www.rfa.sc.gov/calendar>

These minutes were approved on 2/10/16.

  
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Amy Simpson