

MEMORANDUM FOR THE RECORD

Date: August 22, 2019
Room 417, Rembert Dennis Building
10:00 a.m.

Subject: Minutes of the Revenue and Fiscal Affairs Board (RFA) Meeting

Attendees: *Board Members* – Edward Grimball – Chairman (via phone), Howell Clyborne (via phone), Emerson Gower (via phone),
RFA Human Resources – Debbie Glenn

1. Chairman Grimball called the meeting to order at 10:00 a.m.
2. Debbie Glenn gave a review of the Agency Head Annual Performance Review and Planning Stage process to the board members.
3. Howell Clyborne motioned the board go into executive session (§30-4-70(a)(1)) to discuss the Executive Director's FY18-19 annual performance review and FY19-20 planning stage. Emerson Gower seconded the motion, all voted "aye". The room was cleared and secured. The executive session began at 10:10 a.m.
4. At 11:20 a.m., Emerson Gower motioned the board return to open session, Howell Clyborne seconded, all voted "aye".

No further votes or business was addressed.
5. The meeting was adjourned at 11:22 a.m. by Chairman Grimball.

The next scheduled meeting is Monday, August 26, 2019 following the BEA meeting.

Attachments: Agenda

Public notice of this meeting was posted at: Rembert Dennis Building and on the RFA website at <http://rfa.sc.gov/meetings>.

These minutes were approved on 8/26/2019

Debbie Glenn 