

MEMORANDUM FOR THE RECORD

Date: October 18, 2018
Room 112, Solomon Blatt Building
10:30 am

Subject: Minutes of the Revenue and Fiscal Affairs Board (RFA) Meeting

Attendees: *Board Members* - Edward Grimball-Chairman, Emerson Gower, Howell Clyborne
Executive Director, Frank Rainwater. *Division Directors* - Paul Athey, Lisa Jolliff, David
Patterson. *Staff* -Debbie Glenn, Kenneth Harris, Sandra Kelly, Robert Martin, Mary
Katherine Miller, Ellen Mitchell, Sidra Nelson, Morgan O'Donnell, Karen Rhinehart,
Will Roberts and Gordon Shuford.

- I. Chairman Grimball called the meeting to order at 10:25 am.
- II. Chairman Grimball presented the meeting minutes of the August 20, 2018 executive session and the August 29, 2018 meeting which had previously been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as presented. *(See attached)*
- III. Sandra Kelly presented the FY 2017-18 Strategic Plan quarterly update and reported that overall progress was on track. *(see attached)*

Mr. Rainwater commended Paul Athey and Morgan O'Donnell for the work they have done with the budget. Their efforts helped identify funding for top priorities which meant we did not have to request any additional authorization or funding.

Will Roberts discussed the work staff has done and the additional assistance provided to several counties in the review of the Census Bureau's address list for inclusion in the 2020 Census.

Lisa Jolliff, David Patterson and Paul Athey briefed the Members on Customer Focus projects in their Divisions.

~Chairman Grimball commended staff on a job well done.
- IV. No other matters were discussed.
- V. The next scheduled meeting is Thursday, November 8, 2018 following the BEA Meeting.
- VI. The meeting was adjourned at 10:50 am by Chairman Grimball.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/meetings>

These minutes were approved on November 8, 2018
Sandra Kelly 