

## MEMORANDUM FOR THE RECORD

**DATE:** August 24, 2017  
Room 417, Dennis Building  
3:00pm or Upon Adjournment of BEA meeting

**SUBJECT:** Minutes of the Revenue and Fiscal Affairs Board (RFA) Meeting

**ATTENDEES:** *Board Members* – Edward Grimball-Chairman, Howell Clyborne, Emerson Gower, *Executive Director*, Frank Rainwater. *Staff* – Karen Rhinehart, Diane Porter, David Morrison, Don Roper, Lisa Jolliff, Debbie Glen, Tracy Smith, Sandra Kelly, Mary Katherine Gable, Logan Kranz, George Kokolis, Les Boles, Byron Kirby, Matt Wellslager, Will Roberts. *Guests* –

Press: Jamie Lovegrove – Post and Courier

1. Chairman Grimball called the meeting to order.
2. The meeting minutes for June 20, 2017 were approved by the Members (Mr. Clyborne motioned, Mr. Gower seconded-all voted aye). (See attached)
3. Frank Rainwater recognized Tom Hall for his retirement after 25 years of State service and shared some information about his plans going forward. Tom was unable to attend in person. (See attached)
4. Byron Kirby presented the Customer Survey results. (See attached)
5. Mr. Rainwater presented the FY 2016-17 Accountability Report and shared that George Kokolis had compiled this report. He also mentioned that the Members would need to consider and vote to approve the report after which time Mr. Grimball and Mr. Rainwater would need to sign the report. Mr. Gower made the motion to approve the report and Mr. Clyborne seconded the motion. All voted aye to approve the Accountability Report. (See attached)
6. Diane Porter presented the RFA FY 2018-19 Budget Plan. Mr. Rainwater requested approval from the Members to submit this Budget to the legislature. Mr. Gower made the motion to approve the Budget Plan and Mr. Clyborne seconded the motion. All voted aye to approve and submit the FY 2018-19 Budget Plan. (See attached)
7. Mr. Rainwater presented the RFA Organizational Chart and explained some changes that had been made. He requested approval from the Members to approve this Chart. Mr. Clyborne made the motion to approve the Organizational Chart and Mr. Gower seconded the motion. All voted aye to approve the new Organizational Chart. (See attached)
8. Chairman Grimball stated that since an Executive Session was held via conference call between the Members on August 22, there was no need to further discuss the Agency Head Evaluation. He asked for a motion to approve and adopt the evaluation for the agency head, Mr. Rainwater, for the coming year. Mr. Gower made the motion to approve and Mr. Clyborne seconded the motion. All vote aye to approve the Agency Head salary and evaluation. (See attached)

~There were no further comments from the audience or the Board.

~Motion for adjournment was made by Mr. Clyborne and seconded by Mr. Gower. All voted aye and the meeting adjourned at 4:02pm.

The next scheduled meeting is September 21, 2017.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/meetings>

These minutes were approved on 9/21/17.



Karen Rhinehart