

MEMORANDUM FOR THE RECORD

Date: June 22, 2023, upon adjournment of BEA meeting
Revenue and Fiscal Affairs Office / Zoom

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Attendees: *Board Members* – Edward Grimball-Chairman, Curtis Hutto, and Dr. Michael Mikota (*all via Zoom*). Frank Rainwater, Executive Director; *Staff* – Carrie Bundrick, Chris Finney, Elizabeth Hall, Lisa Jolliff, Kathryn Kelley, Sandra Kelly, David Morrison, Emily Prosser, Matt Wellslager. *Thirty-seven additional participants via Zoom (see attached).*

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting materials were posted online 15 minutes prior to the start of the meeting, and the documents were also shared via Zoom.

- I. Chairman Grimball called the meeting to order at 1:40 p.m.
- II. Chairman Grimball presented the January 19, 2023, meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. ([See minutes](#))
- III. Agency Updates ([See materials](#)):
 - A. Staff provided updates of the agency's major accomplishments for FY 2022-23:
 - Sandra Kelly provided a summary of the progress towards the agency's FY 2022-23 key objectives in the areas of customer focus, continuous improvement, workforce development, and strategic planning. She acknowledged staff members for their contributions to the agency's successes.
 - Elizabeth Hall presented on security training and certifications, infrastructure improvements, and application development for Information Technology and Security, FY 2022-23. She also demonstrated the dashboards incorporated in the Palmetto Drive to 5 website.
 - Chris Finney presented several accomplishments of the Data Integration and Analysis Division, FY 2022-23.
 - Lisa Jolliff presented accomplishments in the Fiscal Analysis Division, FY 2022-23.
 - David Morrison presented on progress toward the NextGen 9-1-1 transition the on-line call tracking dashboard, and the NextGen 9-1-1 service dashboard for the State Wireless 9-1-1 Program, FY 2022-23.

- Kathryn Kelley presented on the County Boundary Program and redistricting for the Mapping and Operations Division, FY 2022-23. She demonstrated an application being developed by the agency's GIS and Mapping Division to provide users with more information on the agency's county boundary projects.
- B. Frank Rainwater provided a summary of key objectives for FY 2023-24. Highlights included:
- Rollout of Education Dashboard
 - Expand our use of visual analytics on the external website through enhancement and creation of additional dashboards, and the development of mapping tools.
 - Assist the Department of Employment and Workforce with the establishment, collection, and maintenance of the data needed by the Office of Statewide Workforce Development Coordination to perform its duties as defined by the Statewide Education and Workforce Development Act.
 - Verify 7 county boundary segments with the goal of verifying 80-90 percent of all SC county boundaries prior to the 2030 census.
 - Facilitate the transition of 22 local 9-1-1 call centers to the national technology standard, Next Generation 9-1-1, which expands means of communication and improves system reliability.
 - Evaluate vendors and implement a contract for professional economic forecasting services to augment internal expertise.
 - Finalize plans for updating, enhancing, and relocating the agency's data center.
 - Continued enhancement of security posture.
 - Leadership Development/Succession Planning
 - Fill the agency's 71 planned positions and request two additional positions.
 - Review the cost allocation for contracts and services to ensure workforce and budget stability.

Members asked questions throughout the presentations which generated further discussions between Members and staff.

Mr. Hutto stated that the presentation was impressive.

Dr. Mikota stated that we have impressive data and information, and the key moving forward is being a hub for further collection of data and what to collect; how do we utilize the data in such a way to plan goals and provide effective policy information back to relevant stakeholders. He commented that the presentation had great information and it was great work from the whole team.

Chairman Grimball commended each presenter on the amount of work and information provided, and stated how impressed he was with the entire presentation.

- IV. Other Items for Discussion
No items for discussion.
- V. The next scheduled meeting, if necessary, is July 20, 2023.
- VI. Dr. Mikota motioned to adjourn the meeting and Mr. Hutto seconded the motion. All voted aye, and the meeting adjourned at 2:58 p.m.

Public Notice of this meeting was posted at: <http://rfa.sc.gov> and at the Rembert Dennis Building.

These minutes were approved on 8/24/2023
Emily Prosser Emily Prosser

RFA Board Zoom Webinar Attendee Report

Staff:

Paul Athey
Geoff Johnson
Daniel Tompkins
Lisa Wren
Will Tipton
Amanda Martin
Adam DeMars
Rachel Passer
Stephen Gardner

Guests:

1 Unidentified Guest
ryanburnaugh
MorganO'Donnell
JessicaWigington
Tim Derrick
jakescoggins
Carlton Dallas
Jennifer Patterson
Jackie Hipes
grantgibson
Michael Moore
John Williams
Will Kelley
julie cox
MMills
Robert Macdonald
Gerald Byrne
bbundrick
tpressley
Amelia
Justin Powell - SCDOT
Clara Cullum
Amelia Wilks
angie graham
Susan von Schenk
Billy Routh
Kathy Johnson
Kevin Ethridge