

MEMORANDUM FOR THE RECORD

Date: March 15th, 2022, 10:00 a.m.
Bowers Conference Room, Room 417 / Attendees via WebEx

Subject: Minutes of the South Carolina 911 Advisory Committee Meeting

Attendees: *Committee Members* - Mike Flynn - PSAP Rep. Spartanburg County, Neil Baxley - PSAP Rep. Beaufort County, Rick Blackwell - PSAP Rep. Greenville County, Terrance Ford - Wireless Rep. AT&T, Jack Maguire - Consumer Rep., Misty Wise - SC 811 (RFA Appointment), David Morrison - RFA SC 911 Program Manager, Adam DeMars - GIS Expert/RFA, Ken Roper - Pickens County (SC Association of Counties). *Staff* - Paul Athey - RFA Division Director, Michael Ball - RFA SC NG911 Program Manager, and Amy Simpson - E911 Program Coordinator

- I. Chairman Blackwell called the meeting to order at 10:00 a.m. Roll call was taken for the record; nine committee members were in attendance.
- II. Chairman Blackwell presented the February 16, 2022 meeting minutes and asked if any members had edits or questions. Neil Baxley motioned to approve the minutes; Jack Maguire seconded the motion and all members voted aye. Chairman Blackwell declared the minutes approved as written. (*see minutes*)
- III. ESInet Implementation Update
 - Michael Ball provided an update and the following items were presented:
 - Group 2 migration date change for Oconee County Sheriff Primary & Backup PSAPs to April 21, 2022.
 - Group 3 tentative migration dates beginning August 2, 2022, starting with Colleton County Sheriff's Backup PSAP.
 - Planned 2022 PSAP migration dates for the remainder of the calendar year and a map view of the Network Status Dashboard.
 - Next steps include:
 - Continue Group 2 Go-Live Preparations.
 - Continue PSAP Visits, Consultations, & Support.
- IV. SC 911 Advisory Committee Status
 - David Morrison provided a status update on the SC 911 Advisory Committee appointments:
 - PSAP Representatives - Mike Flynn, Neil Baxley, Mitch Fulmore, and Rick Blackwell
 - Pending reappointments from the Governor's Office.
 - AT&T - Terrance Ford

- New CMRS Provider appointed December 3, 2021.
- FTC – Melony Burgess
 - RFA is awaiting her appointment letter from the Governor’s Office after being recommended to fill the vacant CMRS Provider position.
- Comporium – Ben Spearman
 - Not eligible for another term (may serve until a replacement has been appointed).
- Consumer – Jack Maguire
 - Not eligible for another term(may serve until a replacement has been appointed).
- RFA Designee – David Morrison
 - Serves at the discretion of the Executive Director, Frank Rainwater
- SC 811 – Misty Wise
 - Serves at the discretion of the Executive Director, Frank Rainwater, and is currently serving her first term.
- GIS Expert – Adam DeMars
 - Serves at the discretion of the Executive Director, Frank Rainwater, and is currently serving his first term.
- SC Association of Counties – Ken Roper
 - Ken Roper replaced Tommy Paradise, who retired in April 2021, and will complete Mr. Paradise’s term. He will then be eligible for reappointment to two full terms.

V. PSAP Cost Recovery and Call Reporting Emails

- David Morrison provided the committee and PSAP community with information regarding procedures for submitting cost recovery requests and Quarterly Wireless Call Volume (WCV).
 - CostRecovery@rfa.sc.gov
 - New RFA email address for PSAPs submitting cost recoveries via email (preferred method). USPS and fax are also still accepted.
 - QuarterlyWCV@rfa.sc.gov
 - New RFA email address for PSAPs to submit Quarterly Wireless Call Volume.
 - RFA Staff encourages PSAPs to begin submitting WCV reports monthly.
 - PSAPs on the statewide ESInet are no longer required to submit their WCV.
 - Quarterly Distribution amounts are posted on the RFA website the same day they are processed for payment at: <https://rfa.sc.gov/e911/disbursements>.
 - PSAPs with ECaTS can schedule monthly WCV reports to be sent automatically to the email address provided.

- Please continue to email RFA E911 staff directly with any questions regarding cost recovery, WCV, or any other items to discuss.

Mike Flynn asked Mr. Morrison if PSAPs would have to complete the WCV reporting form if they chose to have their WCV reports sent to RFA automatically each month. Mr. Morrison answered that RFA staff would complete the reporting form for the PSAP based on the MIS reports submitted.

VI. Other Items

- David Morrison discussed the February 2022 activity statement and noted the following:
 - The fund balance at the end of February was \$39 million. This balance does not include outstanding expenditures/deposits.
 - Fifteen expenditures totaling over \$750,000 were still outstanding at the end of February. This is primarily the result of disbursements being held by the Comptroller Generals Office for ten counties until their financial reports are completed.
- Neil Baxley requested clarification on the reimbursement rate for the Coastal ESInet at the end of their 5-year contract. Specifically, will Coastal ESInet members continue to receive the current reimbursement rate of 80% at the end of their contract if they choose not to join the state ESInet?

Paul Athey advised that a decision would have to be made between the 911 Committee and the RFA Board. The issue should be re-visited as it gets closer to that time frame.

- Chairman Blackwell stated that the next committee meeting is scheduled during the SC NENA/ APCO 2022 Spring training session and asked the committee members if they had any objection to moving the meeting to April 26, 2022. Hearing no objection, the meeting will be rescheduled to that date.
- Chairman Blackwell asked the committee if they had any objection to hearing a presentation about Forest Guide. The Forest Guide is a core functional element that allows for transfer of calls between disparate ESInets. There were no objections from the committee.

VII. Adjournment

Jack Maguire motioned to adjourn the meeting; Mike Flynn seconded the motion and all members voted aye to adjourn the meeting at 10:44 a.m.

Public Notice of this meeting was posted at: <http://rfa.sc.gov> and at the Rembert Dennis Building.

These minutes were approved on May 17, 2022

Amy Simpson _____