

MEMORANDUM FOR THE RECORD

Date: August 24, 2021 2:00pm

Bowers Conference Room, room 417/ Attendees via zoom

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Attendees: *Board Members* – Edward Grimball-Chairman (via zoom), Emerson Gower (via zoom), and Alan Clemmons (via zoom).
Debbie Glenn – RFA Human Resources Director, Sandra Kelly – RFA Section Manager. There were no other attendees.

- I. Chairman Grimball called the meeting to order at 2:02 p.m.

- II. Emerson Gower motioned to go into Executive Session to discuss the Executive Director's Performance Evaluation FY20-21 and Planning Stage FY21-22 at 2:03 p.m.
Alan Clemmons seconded the motion.

- III. Alan Clemmons motioned to adjourn the Executive Session at 2:25 p.m. Emerson Gower seconded the motion.

- IV. The meeting was adjourned at 2:26 p.m. by Chairman Grimball.

Public Notice of this meeting was posted at the Rembert Dennis Building.

These minutes were approved on August 26, 2021

Debbie Glenn


