

MEMORANDUM FOR THE RECORD

Date: January 16, 2020
Bowers Conference Room
Room 417, Rembert C. Dennis Building
2:30 pm or Upon Adjournment of the BEA Meeting

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Attendees: *Board Members via GoToMeeting* - Edward Grimball-Chairman, Emerson Gower, and Howell Clyborne. *Executive Director*, Frank Rainwater. *Division Directors* - Paul Athey, Lisa Jolliff, and David Patterson. *Staff* - Carrie Bundrick, Natalie Gallagher, Ragan Griffith, Kenneth Harris, Sandra Kelly, Mary K. Miller, David Morrison, Zachary Payne, Allyn Powell, Karen Rhinehart, Matt Wellslager, Julia Williams, Lisa Wren.

- I. Chairman Grimball called the meeting to order at 2:20 pm.
- II. Chairman Grimball presented the November 8, 2019 meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. (*See attached*)
- III. Agency Matters
 - A. Paul Athey, Sandra Kelly, and David Patterson presented highlights of progress towards meeting agency goals included in the FY 2019-20 Accountability Report. (*see attached*)
 - *Members commented on the progress and asked questions which spawned further detailed discussions between Members and staff.*
 - B. Mr. Rainwater presented an amendment to a previously approved procurement request that required authorization from the Board pursuant to §11-35-450. (*See attached*)
 - *Mr. Gower made a motion to approve the amendment to the procurement request and Mr. Clyborne seconded. All voted aye and the amendment to the previously approved request was approved.*
 - C. Statement of Economic Interests due March 30, 2020

Chairman Grimball thanked staff for a job well-done.

- IV. There was no other business discussed.
- V. The next scheduled meeting is February 13 2020, upon adjournment of BEA Meeting if necessary.
- VI. The meeting was adjourned at 2:44 pm by Chairman Grimball.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/meetings>

These minutes were approved on September 17, 2020

Sandra Kelly Sandra R Kelly