



MEMORANDUM FOR THE RECORD

Date: December 19, 2023, 10:00 am
Revenue and Fiscal Affairs Office / Microsoft Teams

Subject: Minutes of the South Carolina E911 Committee Meeting

Attendees: *Committee Members* – Melony Burgess – Chair, Wireless Rep. FTC (*Teams*), Adam DeMars – GIS Expert/RFA, Sam Gaither – PSAP Rep. Berkeley County (*Teams*), Amy McDowell – PSAP Rep. Greenville County (*Teams*), David Morrison – RFA SC 911 Program Manager, Misty Wise – (*Teams*). *Staff* – Paul Athey (*Teams*), Michael Ball, Carrie Bundrick, Kathryn Kelley, and Monica Russell. *Guests via Teams* – Gretchen Birt, Jason Eckenstein, Doug Eggiman, James Lake – Charleston County, Donna Messineo, Rod Phillips, Tristan Proctor, Linn Skipper – Sumter County, and Mike Wolfe.

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting agenda was posted online 2 days prior to the start of the meeting, and the documents were also shared via Teams.

- I. Chair Burgess called the meeting to order at 10:00 a.m.
- II. Chair Burgess presented the October 17, 2023, meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Adam DeMars motioned to approve the minutes; Misty Wise seconded the motion and all remaining members voted aye. Chair Burgess declared the minutes approved as written. ([See minutes](#))
- III. David Morrison introduced the new committee members, Mr. Sam Gaither, Berkeley County Communications Chief, Ms. Amy McDowell, Greenville County PSAP Director.
- IV. Statewide ESInet Update
 - A. Michael Ball presented the following items:
 - Statewide ESInet - 2023 Statistics
 - o Physical PSAP Count - 42
 - o Hosted CHE/CPE Count - 29
 - o On-Premise CHE/CPE Count - 13
 - o 9-1-1 Call Count through November 2023 - 717,229
 - Statewide ESInet Overview

- Group 6.5 migrations: Complete as of 10/31/2023.
- Planned migration dates for 2024, and a map view of the Network Status Dashboard.

V. Reimbursement Policy Workgroup Update

A. Chair Burgess updated the Committee on the progress of the Reimbursement Policy Workgroup which has had four meetings to date.

- A survey was sent out to all the PSAPs in the state and 33 of the 55 (67%) responded.
 - Call Handling Equipment (CHE) and Computer Aided Dispatch (CAD) were the top categories for reimbursement preferences.
- Requested and reviewed data provided by RFA for 2020, 2021, and 2022.
- Data revealed that 2023 reimbursements will be the highest ever.
- RFA presented the Workgroup with a history of 911 reimbursements and financial scenarios based upon their proposed adjustment requests.

B. Currently, there are no official recommendations to the committee. The Workgroup will continue to meet and consider removing items from the reimbursement list and/or limiting reimbursements on some items.

Members asked questions throughout the presentations which generated further discussions between Members and staff.

VI. Forecast Discussion was postponed due to illness.

VII. Election of a new Vice-Chair

David Morrison informed the Committee Members that there was a vacancy on the Committee, and that a new Vice Chair was needed.

Chair Burgess nominated David Morison and called for a motion to approve Mr. Morrison as the new Vice Chair; Amy McDowell seconded, and all remaining members voted aye. Chair Burgess declared David Morrison as the new Vice Chair.

VIII. Other Items for Discussion

No items for discussion.

IX. Chair Burgess motioned to adjourn the meeting and Adam DeMars seconded the motion. All voted aye, and the meeting adjourned at 10:56 a.m.

Public Notice of this meeting was posted at: <https://rfa.sc.gov/boards-committees/911> and at the Rembert Dennis Building.

These minutes were approved on 2/20/2024

Monica G Russell *Monica Russell*