



**SOUTH CAROLINA
REVENUE AND FISCAL AFFAIRS OFFICE**

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MEMORANDUM FOR THE RECORD

Date: November 16, 2023, upon adjournment of BEA meeting
Revenue and Fiscal Affairs Office / Zoom

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Participants: *Board Members* – Edward Grimball- Chairman, Curtis Hutto, and Dr. Michael Mikota (*all via Zoom*). Frank Rainwater- Executive Director, *Staff* – Paul Athey, Lisa Jolliff, Sandra Kelly.

Attendees: RFA – Carrie Bundrick, Dianne Davis, Chris Finney, Elizabeth Hall, Kathryn Kelley, Byron Kirby, David Morrison, Emily Prosser, Kaowao Strickland, Daniel Tompkins, AuJour Washington, Veronica Watson, Matt Wellslager, Dakota Wilson;
Additional participants via Zoom.

Note: Guests were invited to attend in-person or virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting materials were posted online prior to the start of the meeting, and the documents were also shared via Zoom.

- I. Chairman Grimball called the meeting to order at 1:48 p.m.
- II. Chairman Grimball presented the August 24, 2023, meeting minutes, which previously had been shared with the Members, and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. ([See minutes](#))
- III. Agency Matters ([See materials](#)):
 - A. Paul Athey provided an update on the SC Wireless 911 Program. Highlights included:
 - Potential changes* to the reimbursement fee and reimbursement percentage:
 - Increase the monthly fee from \$0.62 to \$0.65, effective January 2025
 - Reduce the reimbursement percentage from 80 percent to 70 percent, effective January 2026

*These changes will likely be considered at the Board meeting in November 2024.

 - A workgroup, including members of the SC 911 Advisory Committee, the PSAP community, and RFA staff, is working with the SC Office of Inspector General to evaluate long-term solutions for the Reimbursement Policy. Some potential options include:
 - Developing maximum allowable amounts for reimbursable items
 - Clarifying the distinction between critical and optional items for providing 911 services

- In conjunction with the workgroup’s efforts to support new services, RFA staff are compiling and analyzing historical reimbursement data and conducting cost comparisons with other states to evaluate cost-saving measures on existing items.

Dr. Mikota commented that it would be beneficial to have the analysis throughout the year to review for future policy decision-making.

Members asked questions throughout the presentation, which generated further discussions between Members and staff.

Mr. Athey presented the annual adoption of the Wireless Fee (§23-47-50(F)) for calendar year 2024 and recommended maintaining the fee at \$0.62 per month.

Chairman Grimball called for the adoption of the wireless fee for 2024 pursuant to §23-47-50(F). Dr. Mikota moved to keep the wireless fee at the current rate of \$0.62 per month for the calendar year 2024. Mr. Hutto seconded the motion, all voted aye, and the motion was adopted.

B. Mr. Rainwater presented the proposed organizational structure for Board Members to consider pursuant to §11-9-840.

- During succession planning for the Data Integration and Analysis Division (DIA), it was determined that combining the DIA Technology Section with the Compliance Section would improve efficiencies in operations. This organizational shift results in a fourth division and a more equitable distribution of staff across divisions. Sandra Kelly has been selected as the Division Director of the newly formed Compliance, Communication, and Technology Division.

Dr. Mikota moved to approve the proposed organizational chart as presented. Mr. Hutto seconded the motion, all voted aye, and the agency’s proposed organizational chart was approved.

IV. Other Items for Discussion
No items for discussion.

V. The next scheduled meeting, if necessary, is December 14, 2023.

VI. Chairman Grimball moved to adjourn the meeting, and Dr. Mikota seconded the motion. All voted aye, and the meeting adjourned at 2:24 p.m.

Public notice of this meeting was posted at <http://rfa.sc.gov> and the Rembert Dennis Building.

These minutes were approved on 1/25/2024

Emily Prosser *Emily Prosser*