



**SOUTH CAROLINA
REVENUE AND FISCAL AFFAIRS OFFICE**

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MEMORANDUM FOR THE RECORD

Date: August 24, 2023, upon adjournment of BEA meeting
Revenue and Fiscal Affairs Office / Zoom

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Attendees: *Board Members* – Edward Grimball-Chairman, Curtis Hutto, and Dr. Michael Mikota (*all via Zoom*). Frank Rainwater, Executive Director; *Staff* – Paul Athey, Michael Ball, Morgan Daigle, Lisa Jolliff, Kathryn Kelley, Sandra Kelly, David Morrison, Emily Prosser, Karl Vesely, and Matt Wellslager; *Guests* – Allen Brandon (York County Public Safety Communications) and Sam Gaither (Berkeley County 911) *Additional participants via Zoom*.

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting materials were posted online prior to the start of the meeting, and the documents were also shared via Zoom.

- I. Chairman Grimball called the meeting to order at 1:36 p.m.
- II. Chairman Grimball presented the June 22, 2023, meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. ([See minutes](#))
- III. Agency Updates ([See materials](#)):

Mr. Rainwater started the meeting by noting there were three items requiring Board approval. He then turned the meeting over to Paul Athey who provided updates on several of the agency's programs.

A. SC Wireless 911 Program:

- By the end of the calendar year, close to 50% of PSAPs will be onboarded.
- The FCC proposed a ruling to expedite the transition to NG911 technology by authorizing the state 911 authority to determine the most cost-effective process for local exchange carriers to deliver 911 traffic in the proper format to the ESInet within six months of a request.
 - RFA, along with agencies from seven other states, provided comments to the FCC in support of this proposed ruling.
- Reimbursement Policy
 - The introduction of costly and optional services and features in the 911 community are increasing pressure on the wireless 911 fund balance.

- A workgroup consisting of RFA staff, SC 911 Advisory Committee members, and the SC Office of Inspector General will evaluate long-term solutions for the Reimbursement Policy.
- In the meantime, more immediate changes to the policy are necessary to manage costs and incentivize vendors to negotiate optimal pricing models with the PSAPs. Therefore, RFA is requesting approval for the following updates to the Reimbursement Policy:
 - Require reimbursement requests be submitted within two years of the date an invoice is first paid.
 - Standardize all reimbursements at 80% for any requests submitted on or after October 1, 2023.
 - Remove the “carve-outs” at 100% to incentivize effective cost management.
 - Revise the list of items eligible for reimbursement and ensure items not on the list require review and approval from both the SC 911 Advisory Committee and RFA.
 - Allows the opportunity to evaluate high-cost, optional items prior to committing funds from the wireless fee.

Mr. Rainwater thanked Brian Lamkin, Inspector General, and the Office of the Inspector General for their willingness to assist the workgroup in evaluating solutions for the Reimbursement Policy.

Mr. Athey asked the Board to review and vote on the recommendations presented for the policy. Dr. Mikota stated they were strong and reasonable recommendations due to our fiduciary responsibility and accountability, and he approved the changes. Chairman Grimbball clarified that the changes presented pertain to any additional or new reimbursements that may be requested. Dr. Mikota motioned to approve the policy changes as submitted. Mr. Hutto seconded the motion, and all voted aye, and policy changes were approved.

B. FY 2024-25 Budget Request

- \$650,000 in General Funds
 - \$500,000 to implement statutory responsibilities of H. 3726, the Statewide Education and Workforce Development Act (https://www.scstatehouse.gov/sess125_2023-2024/fiscalimpactstatements/H3726%202023-01-18%20introduced.pdf)
 - \$150,000 operating budget to cover cyber security insurance and data center relocation.
- An increase in authorization for Other Funds (no new funds requested)
- Proviso 103.6 (RFAO: Revenue Forecast) - For Fiscal Year 2024-25, Section 11-9-1130(A) of the 1976 Code shall be suspended (allows for extension of November revenue forecast)

Dr. Mikota noted that the Statewide Education and Workforce Development Act will involve a heavy data lift by RFA staff.

Chairman Grimball called for a motion to approve the budget items (slide 21) of the presentation. Dr. Mikota motioned to approve the budget request. Mr. Hutto seconded the motion, all voted aye, and the budget request outlined on slide 21 was approved.

C. County Boundary Program:

- On schedule for all county boundary segments within the State to be verified by the 2030 Census.

IV. Personnel Matter

A. Approval of Agency Head FY 2022-23 Evaluation and FY 2023-24 Planning Stage

Chairman Grimball stated that the Board met on August 22, 2023, and went into Executive Session as per §30-4-70(a)(1) to discuss the Agency Head FY 2022-23 Evaluation and FY 2023-24 Planning Stage.

Chairman Grimball called for a motion for approval of the documents and to discuss the Agency Head performance with the South Carolina Agency Head Salary Commission (SCAHSC). Dr. Mikota motioned to approve, Mr. Hutto seconded, all voted aye, and the Agency Head FY 2022-23 Evaluation and FY 2023-24 Planning Stage and the discussion with the SCAHSC were approved.

Mr. Rainwater thanked the Board and noted that the Board complimented the hard work of the RFA staff in the evaluation.

V. Other Items for Discussion

No items for discussion.

VI. The next scheduled meeting, if necessary, is September 21, 2023.

VII. Dr. Mikota motioned to adjourn the meeting and Mr. Hutto seconded the motion. All voted aye, and the meeting adjourned at 2:11 p.m.

Public Notice of this meeting was posted at: <http://rfa.sc.gov> and at the Rembert Dennis Building.

These minutes were approved on 11/16/2023

Emily Prosser *Emily Prosser*