SOUTH CAROLINA
REVENUE AND FISCAL AFFAIRS OFFICE

1000 ASSEMBLY STREET
REMBERT C. DENNIS BUILDING, SUITE 421
COLUMBIA, SC 29201
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RFA.SC.GOV

MEMORANDUM FOR THE RECORD

Date: July 18, 2023, 10:00am
                 Revenue and Fiscal Affairs Office / Microsoft Teams

Subject: Minutes of the South Carolina E911 Committee Meeting

Attendees: *Committee Members* – Mike Flynn – PSAP Rep. Spartanburg County *(Teams)*, Neil Baxley – PSAP Rep. Beaufort County *(Teams)*, Brandon Peeler – PSAP Rep. Cherokee County, Terrance Ford – CMRS Provider AT&T *(Teams)*, Melony Burgess – Wireless Rep. FTC, Jane Francis – Consumer Rep., David Morrison – RFA SC 911 Program Manager, Adam DeMars – GIS Expert/RFA, Ken Roper – Pickens County *(Teams)*. *Staff* – Paul Athey, Amy Simpson, Kathryn Kelley, and Monica Russel. *Eleven additional participants via Microsoft Teams.*

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting agenda was posted online 2 days prior to the start of the meeting, and the documents were also shared via Teams.

  I.   Vice Chair Burgess called the meeting to order at 10:00 a.m.

 II.   Vice Chair Burgess presented the May 16, 2023, meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Adam DeMars motioned to approve the minutes; Mike Flynn seconded the motion and all remaining members voted aye. Vice Chair Burgess declared the minutes approved as written.   *(See minutes)*

III.   Introduction of New Committee Members
        A. David Morrison welcomed new committee members Brandon Peeler – Cherokee County 911, and Jane Francis – Consumer Rep.

IV.   Election of Chair
        A. Adam DeMars motioned to nominate Vice Chair Melony Burgess as Chair. Brandon Peeler seconded the motion. Hearing no other nominations, all remaining members voted aye in favor. Melony Burgess was elected Chair of the South Carolina 911 Advisory Committee.
            – The election of Melony Burgess as Chair required the election of a new Vice Chair.

- Mike Flynn motioned to nominate Brandon Peeler – Cherokee County as Vice Chair. Chair Burgess seconded the motion. Hearing no other nominations, all remaining members voted aye in favor. Brandon Peeler was elected Vice Chair of the South Carolina 911 Advisory Committee.

V. ESInet Update
   A. David Morrison presented the following items:
      - Statewide ESInet – 2023 Statistics
         o Physical PSAP Count – 35
         o Hosted CHE/CPE Count – 24
         o On-Premise CHE/CPE Count – 11
         o 9-1-1 Call Count through June 2023 – 363,349
      - SC Statewide ESInet Overview
         o Group 6 migrations: Williamsburg County in process during the meeting; Anderson County 9-1-1 Backup on schedule to migrate on July 25, 2023.
         o Planned migration dates for the remainder of calendar year 2023, and a map view of the Network Status Dashboard.

VI. 911 Fund Fiscal Update
   A. Paul Athey presented the 911 Fund Update and provided the following information:
      - Wireless Fee Statement of Activity Comparison YTD April 2023 – YTD June 2023 showing a significant drop of $5.7M.
      - Current Fiscal Model if the Wireless fee were adjusted to $0.65 in 2025.
      - Impact to fund balance of new service feature(s) being solicited to PSAPs requiring reductions to the reimbursement rate to 60% in 2025 and 55% in 2026 or, as an alternative, adjustments to the reimbursement policy.

   Members asked questions throughout the presentations which generated further discussions between Members and staff. Mr. Athey strongly encouraged all committee members attend the next meeting to discuss short and long-term responses to the growing threat to the 911 fund.

VII. Other Items / Discussion
   A. David Morrison reminded attendees the 911 meeting agendas and Microsoft Teams information are posted 24 – 48 hours prior to the meeting date locally in the Rembert Dennis Building as well as the RFA website: https://rfa.sc.gov/boards-committees/911.

B. David Morrison announced he received word Williamsburg County's migration was a success, bringing the total number of PSAPs on the state ESInet system to 36.

C. Chair Burgess referred to her research on Cyber Security Insurance Awareness via the website shared by committee member Ken Roper: https://www.sccounties.org/topics/cybersecurity Chair Burgess also reviewed resources offered by committee member Misty Wise during the May meeting. She mentioned the website contained a wealth of information/materials and encouraged the PSAP community to utilize these resources in their efforts with procuring such services.

VIII.   Adam DeMars motioned to adjourn the meeting and Brandon Peeler seconded the motion. All voted aye, and the meeting adjourned at 10:43 a.m.

Public Notice of this meeting was posted at: https://rfa.sc.gov/boards-committees/911 and at the Rembert Dennis Building.

These minutes were approved on ___8/15/2023___

Amy Simpson _*Amy Simpson*_