

MEMORANDUM FOR THE RECORD

Date: June 16, 2022, 1:00 p.m.
Rembert Dennis Building, Room 417 / Attendees via Zoom

Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Attendees: *Board Members* – Edward Grimball, Chairman, Emerson Gower, and Curtis Hutto (*All Members via Zoom*). Frank Rainwater, Executive Director; *Division Directors* - Paul Athey, Lisa Jolliff, and David Patterson; *Staff* – Sandra Kelly and Matt Wellslager. *Sixteen additional attendees via Zoom (see attached).*

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting materials were shared via Zoom.

- I. Chairman Grimball called the meeting to order at 1:00 p.m.
- II. Chairman Grimball presented the April 7, 2022 meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. (*See minutes*)
- III. Agency Updates and Actions
 - A. Sandra Kelly provided a summary of major accomplishments for FY 2021-22 in the areas of customer focus, continuous improvement, workforce development, and strategic planning. She acknowledged staff members for their contributions to the agency's successes.
Ms. Kelly commented that a comprehensive list of accomplishments would be provided to the Members in July.
 - B. Frank Rainwater provided a summary of key objectives for FY 2022-23.
Highlights included:
 - Enhance or provide long-term analysis, reports, and dashboards on key factors affecting South Carolina.
 - Review the agency's compensation policy to better align with long-term goals and objectives.
 - Enhance training for succession planning.
 - Eliminate both the \$15 fee for credit card payments and the additional \$100 new account charge for Real-time Network Subscribers.
 - Increase the fee for services to \$110 per hour due to increased personnel, security, and other operational costs.

Members commented on the information presented and asked questions which generated further discussions between Members and staff.

Mr. Gower commended Ms. Kelly and Mr. Rainwater on their presentations; Chairman Grimbball and Mr. Hutto concurred.

C. Mr. Rainwater presented the proposed organizational structure for Board Members to consider pursuant to §11-9-840.

Mr. Gower motioned to approve the organizational chart as presented. Mr. Hutto seconded the motion, and all voted aye and the agency's organizational chart was approved.

V. Other Items for Discussion

Mr. Rainwater shared that there may not be a need to meet in July but there would need to be a meeting in August.

VI. The next scheduled meeting, if necessary, is July 21, 2022, upon adjournment of BEA Meeting.

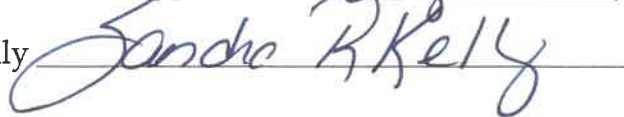
VII. The meeting was adjourned at 1:36 pm by Chairman Grimbball.

Public Notice of this meeting was posted at: <http://rfa.sc.gov> and at the Rembert Dennis Building.

The meeting agenda and presentation are posted on our website: <https://rfa.sc.gov/about>

These minutes were approved on August 25, 2022

Sandra Kelly



RFA Board Zoom Webinar Attendee Report

Staff:

Adam DeMars
Byron Kirby
Carrie Bundrick
Emillie Boggs
Geoff Johnson
Josephine Wilson-King
Kathryn Kelley
Kristin Bryant
Lisa Wren
Mary Katherine Miller
Matt Wellslager
Shannon Fields
Stephen Gardner
Weston Watts
Will Tipton

Guests:

Jane