

## MEMORANDUM FOR THE RECORD

**Date:** October 8, 2019  
Bowers Conference Room  
Room 417, Rembert C. Dennis Building  
10:00 am

**Subject:** Minutes of the South Carolina 911 Advisory Committee Meeting

**Attendees:** *Committee Members* – David Morrison – RFA SC 911 Program Manager, Dent Adams – Wireless Rep. FTC, Ben Spearman – Wireline Rep. Comporium, Mitch Fulmore – PSAP Rep. Florence County, Rick Blackwell – PSAP Rep. Greenville County, Adam DeMars – GIS Expert/RFA, Mike Flynn – PSAP Rep. Spartanburg County, Neil Baxley – PSAP Rep. Beaufort County, Jack Maguire – Consumer Rep., Tommy Paradise – SC Association of Counties. *Staff* – Paul Athey – RFA Division Director. *Guests* – Josh Morton. *Phone Guests* – Allen Brandon, Elaine Golden, Stephen Blackwelder.

- I. Rick Blackwell called the meeting to order at 10:00am.
- II. Rick Blackwell presented the August 20, 2019 meeting minutes with the Members and asked if any member had edits or questions. Neil Baxley made a motion to approve the minutes. Jack Maguire seconded the motion. All members voted aye in favor, and Rick Blackwell declared the minutes approved as written. (*See attached*)
- III. RFP Update
  - A. David Morrison updated the committee on the RFP status, informing them that RFA is in the beginning stages of the scoring process. Additionally, they expect to have that process completed by October 31st, however, depending on the work load, that time frame could be moved back to November 12<sup>th</sup> with demo's beginning around the first week in December.
- IV. Calculation of the Wireless 911 Fee for 2020
  - A. David Morrison led the discussion advising the committee there was a slight change in the fee calculation. In previous years, the wireless calculation came in at \$0.67; this year the statutory cap came in at \$0.66. He added that RFA Director, Frank Rainwater, along with the previous CMRS Advisory Committee, were of the opinion it would not be advisable to recommend a fee increase the same year legislation was passed and suggested the current committee leave the fee at \$0.62 for calendar year 2020 and ask the RFA Board for an increase to \$0.64 for the year 2021.
  - B. Division Director, Paul Athey, demonstrated for the committee an interactive fiscal model which shows examples of different scenarios/projections and the effect(s) on the fund balance in in real time. (i.e. charging the full statutory cap vs. leaving it at \$0.62; decreases in cost recovery reimbursement percentages, etc.)

C. Jack Maguire made a motion that the committee recommend to the RFA Board that the Wireless 911 Fee for 2020 remain at \$0.62 with the intent to increase the fee to \$0.64 for 2021. Mike Flynn seconded the motion. Ben Spearman suggested amending Jack's motion by removing the fee increase figure of \$0.64, leaving it "open" until there were hard numbers to plug into the fiscal model. He added that the figure may need to be increased depending on actual costs and didn't want to be held to that figure. After some discussion, Tommy Paradise seconded the amended motion that the committee recommend to the RFA Board to leave the Wireless 911 fee at \$0.62 for 2020. All members voted aye in favor, and the motion was passed.

V. Other Items and Questions

- A. Josh Morton asked when the RFA Board meeting would be held. David Morrison advised the meeting would be held on November 8, 2019 and added that attendance by anyone in the PSAP community was encouraged and appreciated.
- B. Adam DeMars advised on behalf of the GIS Sub-committee the need to start going through geospatial information; with the RFP out and vendors submitting bids, it would be beneficial to begin going over data sets for specific attributes that are required. He requested the approval from the 911 Advisory committee to go ahead with that process. Rick Blackwell established there was no need for a motion on the matter, all committee members agreed and gave their approval.

VI. With no further business pending, Jack Maguire motioned to adjourn the meeting. All members voted aye in favor, and the meeting adjourned at [time].

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/e911>

These minutes were approved on 12/17/19.

Amy Simpson 