

## MEMORANDUM FOR THE RECORD

**Date:** July 30, 2019  
Bowers Conference Room  
Room 417, Rembert C. Dennis Building  
10:00 am

**Subject:** Minutes of the South Carolina 911 Advisory Committee Meeting

**Attendees:** *Committee Members* – David Morrison – RFA E911 Division Manager, Dent Adams – Wireless Rep. FTC, Ben Spearman – Wireline Rep. Comporium, Mitch Fulmore – PSAP Rep. Florence County, Rick Blackwell – PSAP Rep. Greenville County, Adam DeMars – GIS Expert/RFA, Misty Wise – RFA Appointee, Tommy Paradise – SC Association of Counties, Mike Flynn – PSAP Rep. Spartanburg County. *Staff* – Frank Rainwater – RFA Executive Director, Paul Athey – RFA Division Director, Amy Simpson RFA E911 Program Coordinator. *Guests* – Jeff Francis, Jeff Holshouser. *Phone Guests* – Brandon Peeler, Donna Thomas, Len Kowalski, Travis Bellman, Drew Allvine, Allen Brandon, Greene Morris, Stephen Blackwelder, Myeisa Miller, Candace Allred, Kelly Derick, Jim Lake, Sandy Purdy, Tricia???, Greg???

- I. David Morrison called the meeting to order at 10:00am.
- II. David Morrison presented the May 21, 2019 meeting minutes with the Members and asked if any member had edits or questions. Dent Adams made a motion to approve the minutes. Ben Spearman seconded the motion. All members voted aye in favor, and David Morrison declared the minutes approved as written. (*See attached*)
- III. Welcome New Members
  - A. David Morrison updated the committee on the passage of bill H.3586 on May 9, 2019, increasing the total committee representation from eight to twelve members. He then gave a brief description of each representative category for each of the twelve members.
  - B. David welcomed each of the new committee members and invited all members present to give a brief introduction and speak about their experience.
  - C. RFA Executive Director, Frank Rainwater, addressed the committee on behalf of RFA and its Board of Directors, thanking them for their time and commitment to serve and recognized them for the knowledge and experience each member brings to the group.
- IV. South Carolina 911 Advisory Committee Membership / By-Laws
  - A. David Morrison provided each member with a copy of the amended South Carolina Advisory Committee Membership and By-Laws reflecting the changes resulting from Bill H.3586. He asked each committee member to review the changes and provide input on any changes or recommendations, if applicable. If no further changes are requested, the committee will call for a vote to adopt at the next meeting.

- V. National 911 Grant Program
- A. David Morrison updated the committee on the status of the South Carolina 911 grant application submitted on March 19, 2019. RFA had originally anticipated funds would be awarded by the end of June 2019 but has not received notification at this time.
  - B. David informed the committee of his communication with the Director of the National 911 Grant Program confirming that, although no awards have been issued at this time, funding notifications should be forthcoming in the near future.
- VI. Status of the RFP for NG9-1-1
- A. David Morrison advised the committee that the RFP has been issued through state procurement, and RFA is currently responding to questions submitted by vendors and plans to issue an amendment by the end of the week. Paul Athey commented that the agency hopes to complete the procurement process by late fall of 2019.
  - B. David offered to meet individually with each new committee member to discuss the 911 program, the responsibilities of the Advisory Committee, and the previous activity of the committee in order to provide them with relevant background information and answer any questions they may have.
- VII. Other Items for Discussion
- A. David Morrison provided the committee with information regarding the upcoming task of collecting wireline subscriber data from each of the PSAPs to calculate the annual wireless surcharge statutory cap. He gave a brief explanation of this process, as well as the current wireless fee and the role of the committee in providing a recommendation to the RFA Board for setting the 2020 wireless fee.
  - B. David provided a brief history of the planning stages for implementation of NG9-1-1, including the development of a strategic plan and the formation of four subcommittees (fiscal, legislative, GIS, and training). He encouraged participation from the PSAP community as well as any interested committee member.
  - C. Ben Spearman asked if the fiscal subcommittee planned to develop additional fiscal models based on various funding levels. David Morrison advised the committee that multiple models would be provided and should include more accurate projections for expenditures upon completion of the RFP process.
  - D. Misty Wise stated it would be helpful if the incoming committee members were provided with more information on the grant application and the RFP in order to gain a better understanding of the scope of work, timelines, cost projections, etc.
  - E. Dent Adams asked if there were any remaining vacancies on the committee. David responded that only one vacancy remains, a representative from a wireless service provider. Recommendations have been received, but the position will likely remain vacant until the RFP process is complete.

VIII. With no further business pending, Rick Blackwell motioned to adjourn the meeting. Tommy Paradise seconded the motion. All members voted aye in favor, and the meeting adjourned at 10:30am.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/e911>

These minutes were approved on 8/20/19.

Amy Simpson  \_\_\_\_\_