

AGENCY NAME:	South Carolina Revenue and Fiscal Affairs Office		
AGENCY CODE:	E500	SECTION:	102

Fiscal Year 2017-18 Accountability Report

SUBMISSION FORM

AGENCY MISSION	To provide independent research, analysis, and resources to facilitate informed policy decisions and administration of services
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AGENCY VISION	A team of trained professionals committed to providing innovative analysis and information
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

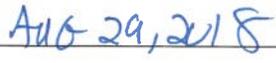
RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

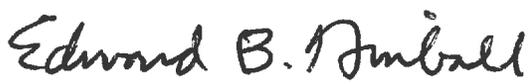
Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Paul Athey	803-734-3789	Paul.athey@rfa.sc.gov
SECONDARY CONTACT:	Sandra Kelly	803-898-9958	Sandra.kelly@rfa.sc.gov

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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	 
(TYPE/PRINT NAME):	Frank A. Rainwater

BOARD/CMSN CHAIR (SIGN AND DATE):	 
(TYPE/PRINT NAME):	Edward B. Grimball

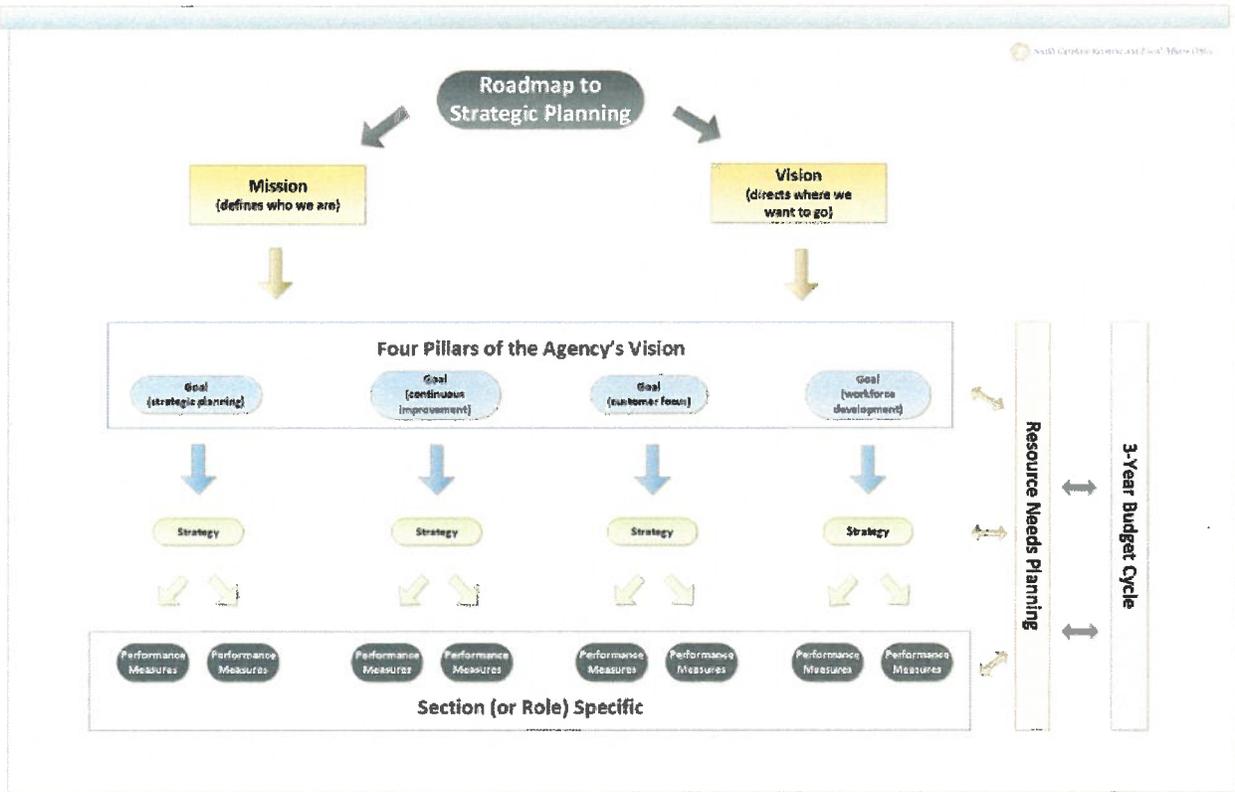
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AGENCY'S DISCUSSION AND ANALYSIS

Mission
 To provide independent research, analysis, and resources to facilitate informed policy decisions and administration of services

Vision
 A team of trained professionals committed to providing innovative analysis and information

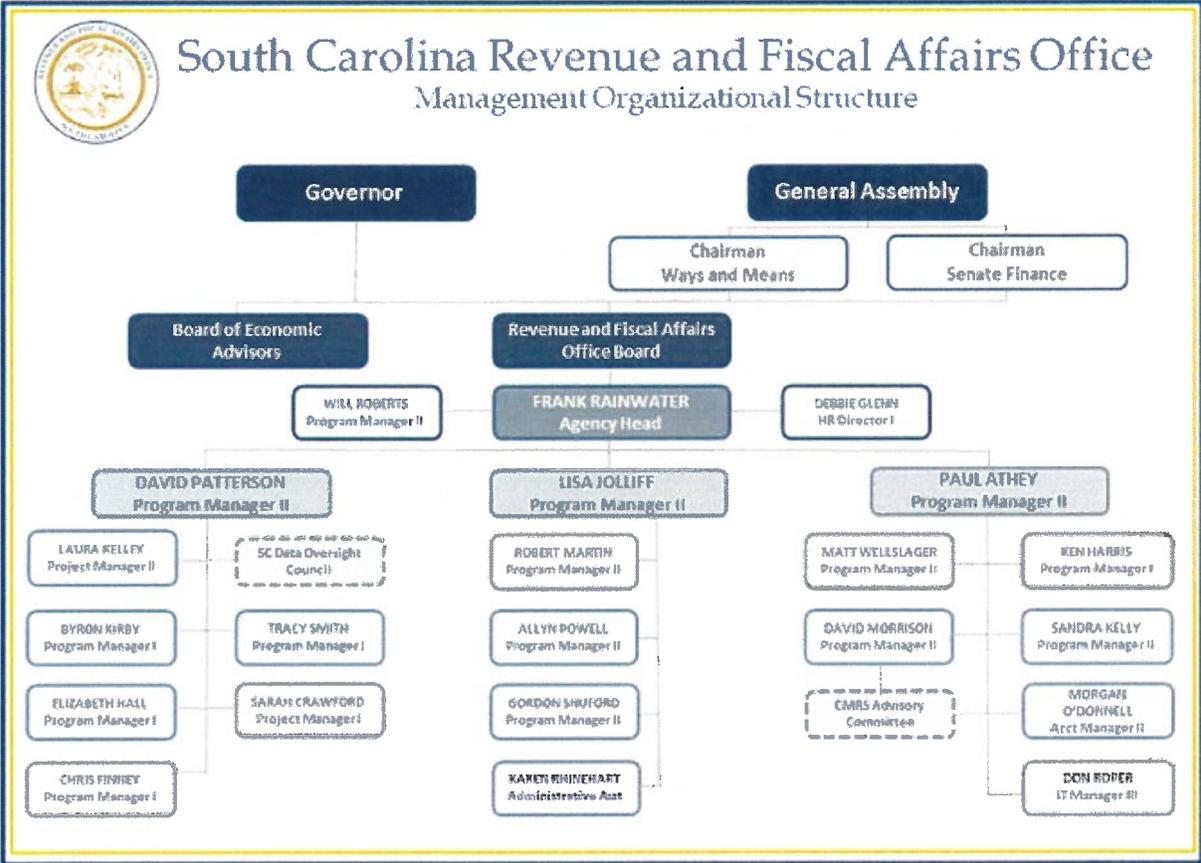
Values
 Integrity • Service • Excellence • Innovation



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The South Carolina Revenue and Fiscal Affairs Office (RFA) was formed under the 2014 Restructuring Act and is governed by three appointed members of the Board of Economic Advisors (BEA). Under S.C. Code of Laws §11-9-820, the BEA is comprised of one member appointed by the Governor to serve as chairman, one member appointed by the chairman of the Senate Finance Committee, one member appointed by the chairman of the House Ways and Means Committee, and the Director of the Department of Revenue who serves ex officio with no voting rights. BEA members have working knowledge and experience in economics, revenue forecasting, and the state budget process.

RFA consists of three divisions and multiple programs: Mapping and Operations which consists of Geodetic Survey, Wireless E-911, Business Operations and Information Technology Services; Fiscal Analysis which consists of the Board of Economic Advisors, Budget Development, and Economic Research; Health and Demographics which consists of Development, Health Resources, Online Analytics and Statistics. Precinct Demographics and Human Resources report directly to the Agency Head. Through various programs, RFA is responsible for providing a diverse set of fiscal and statistical analysis, reports, and services to the Governor, General Assembly, state and local government entities, and the private sector. The agency is dependent upon many professional staff to fulfill statutory requirements.



Proposed FY 2018-19

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Fiscal Year 2017-18 Highlights

Strategic Planning

Conducted a SWOT analysis - RFA Leadership identified the need to review our strengths and weaknesses with a new perspective since the agency has recently been restructured

Realigned the Strategic Planning Committee and the IT Steering Committee to more efficiently align priorities and resources

IT/Security

A disaster recovery plan proposal was submitted to and approved by Department of Technology Operations; the plan will involve temporarily establishing a backup location for all IT equipment and systems in Spartanburg, SC until the State determines a backup location for all state agencies to utilize

The SC Health Information Exchange (SCHIE) received Direct Trust certification which is a nationally recognized certification in the secure management and exchange of electronic health information; SCHIE is a standards based network allowing hospitals and practices to share electronic health information on patients that they have in common, thereby improving clinical decision making while reducing both costs and administrative burden; RFA provides technical assistance and support for SCHIE so many of our policies and procedures were reviewed for compliance in this accreditation process

Customer Focus

Notable Presentations:

Presented on the South Carolina Integrated data system to the Joint Study Committee of the Georgia General Assembly as they look to build a system similar to ours

Hosted a meeting for the GIS Coordinating Council and Governor's office staff to discuss ways to improve coordination of GIS data among state agencies

Presented to the South Carolina Association of (County) Auditors, Treasurers, and Tax Collectors regarding key economic, budget and tax issues for 2018; this formal presentation provided 1.25 hours of training to attendees

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Conducted an agency-wide customer satisfaction survey with an overall satisfaction rating of 4.68 on a 5 point scale and two targeted customer satisfaction surveys, both exceeding a 4.5 rating on a 5 point scale. Below is an illustration of how customers describe staff



Workforce Development

Implemented a “Peer Exchange” as a platform to recruit staff to cross train for critical job duties; A Peer Exchange is held quarterly – one employee presents on a work-related topic and another on a personal topic

Staff completed over 800 hours of professional development

Conducted our annual employee survey – 95% of employees enjoy the work they do. This year the focus of the survey was geared more towards gathering information that would assist senior management in the strategic planning process

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Risk Assessment and Mitigation Strategies:

Many of RFA’s responsibilities involve providing information to the General Assembly and other state agencies to assist in more informed decision-making. For example, should the agency fail to adequately forecast the state’s revenue, there could potentially be a budget shortfall which would adversely affect the citizens of the state. Delayed or inaccurate fiscal impacts could lead lawmakers to pass legislation without fully understanding the actual expenditure and revenue impact. The occurrence of such event is unlikely provided the General Assembly continues to support the agency with the necessary funding and guidance.

Restructuring Recommendations:

None at this time

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure								
Maintaining Safety, Integrity and Security	G	1			Strategically develop an adaptive, secure environment that fosters the delivery of innovative, effective, and efficient customer services and information							
	S	1.1			Mitigate potential risks to the agency's processes and infrastructure by implementing initiatives governed by an IT steering process							
	M		1.1.1	Upgrade the agency's data center and enhance the backup process with the establishment of a remote disaster recovery site	N/A	50%	50%	July 1 - June 30	IT	equipment acquisition, delivery, set up: 50%; fully implemented: 100%		Mitigates risk of the agency's infrastructure
	M		1.1.2	Obtain EHNAC certification for the SCHIE program	N/A	100%	100%	July 1 - June 30	Accreditation	Accreditation awarded		Assessment of the agency's administrative, physical and technical safeguards and enforcement for the protection of PHI and other sensitive information
	M		1.1.3	Review and update the agency data classification inventory and all InfoSec and HIPAA Privacy policies and procedures	100%	100%	100%	July 1 - June 31	IT, Privacy Office	reviewed/actual		Essential in the mitigation of risks
	S	1.2			Cultivate a planning process that guides current initiatives and anticipates future commitments							
	M		1.2.1	Transition emergency services to statewide NextGeneration 9-1-1 technology	developed strategic plan	Phase 1 of 5 complete (finalized draft legislation for submission)	Phase 1 of 5 complete (finalized draft legislation for submission)	July 1 - June 31	E911		Phase(s) completed	Promotes the delivery of innovative services
	M		1.2.2	Complete agency SWOT analysis to incorporate into strategic plan	N/A	100%	100%	Jun-18	Agency Management	percent completed		Essential in agency's strategic planning process
Government and Citizens	G	2			Continuously improve agency processes, services, and resources to effectively meet the needs of our customers							
	S	2.1			Streamline processes, expand knowledge share, and provide research to facilitate informed decisions and administration of services							
	M		2.1.1	Create a projects/documents request questionnaire for customers in order to streamline the process	N/A	100%	100%	Jan-18	H&D Project Manager	percent complete		Promotes more efficient and personalized customer service
	M		2.1.2	Develop desktop references for each state agency	N/A	N/A	22	July 1 - June 30	Fiscal Analysis Div	Actual number completed		Promotes more efficient and personalized customer service
	M		2.1.3	Develop training modules for FIS preparation and implementation	N/A	100%	100%	July 1 - June 30	Fiscal Analysis Div	percent completed		Promotes more efficient and personalized customer service
	S	2.2			Utilize leading edge technology and modernized geospatial information to enhance services and increase accuracy of information							
	M		2.2.1	Increase usage of the Real Time Network by 1.5%	768	780	813	July 1 - June 30	# of subscriptions received	# of active subscription as of fiscal year end		Promotes accurate information
	M		2.2.2	Conduct county boundary surveys with a target completion rate of three projects annually	3	3	3	July 1 - June 30	Geodetic Survey	# completed/# planned		Promotes accurate information
	M		2.2.3	Implement a statewide fire district GIS database in coordination with SC Dept. of LLR to coordinate statewide emergency efforts	N/A	yes	yes	July 1 - June 30	Digital Cartography	yes/no		Promotes accurate information for emergency responders
	S	2.3			Optimize organizational success by evaluating and improving internal tools and processes							
	M		2.3.1	Increase customer satisfaction response rate to identify specific areas for improvement	20.50%	40%	29%	July 1 - June 30	Response from customer satisfaction survey	# responses/# surveys		Promotes more efficient and personalized customer service
	M		2.3.2	Develop standard for core review documents required for agreements	N/A	100%	100%	July 1 - June 30	Contract Review Committee	percent completed		Promotes informed decision making
	M		2.3.3	Convene IT Steering Committee bi-monthly to ensure communication with stakeholders in aligning information technology resources with agency priorities	N/A	6	5	July 1 - June 30	Committee minutes	number of meetings per year (committee restructured in Nov 2017)		Promotes an efficient and effective planning process
Government and Citizens	G	3			Deliver innovative, effective, and efficient customer services and information							
	S	3.1			Support informed decision-making through accurate reporting, analysis, forecasting, and information							
	M		3.1.1	Prepare fiscal impact analyses for policy makers within 14 days or less	75.70%	75%	76.06%	July 1 - June 30	Fiscal Impact database	Turnaround time calculated using database capturing when request came in and when completed impact sent to requestor		Promotes both efficient and personalized customer service, and informed decision making
	M		3.1.2	Project the state's revenue forecast within 1.5% of actual fiscal year-end revenues	0.34%	+/- 1.5%	revenue 2% over estimate	July 1 - June 30	Revenues as captured in SCEIS	(projected revenue - actual revenue) / actual revenue		Promotes accurate forecasting for informed decision making
	M		3.1.3	Assist the General Assembly with the development of the annual general appropriations act by requested deadline and without errors	successful	successful	successful	July 1 - June 30	Budget Development	successful = on time with no errors		Promotes informed decision making
	M		3.1.4	Establish/manage a childhood to adult data system connecting education policy to workforce development	N/A	Phase 1: successful passage of legislation	Phase 1: successful passage of legislation	July 1 - June 30	H&D	progress made towards project		Promotes both efficient and personalized customer service, and informed decision making
	S	3.2			Foster a commitment to service through operational excellence							
	M		3.2.1	Partner with customers to determine the type of analysis and/or resources that best meet the needs of the request	4.65	4.75	4.73	July 1 - June 30	Customer satisfaction survey - "meets your needs" rating	Actual rating		Promotes both efficient and personalized customer service, and informed decision making

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure								
	M			3.2.2	Continue to build on the customer satisfaction survey overall score	4.67	4.7	4.68	July 1 - June 30	customer satisfaction survey	Actual overall rating	Promotes both efficient and personalized customer service, and informed decision making
	M			3.2.3	Conduct a customer survey for the Health and Demographics section with a target score of 4.65	N/A	4.65	4.71	July 1 - June 30	Section specific customer satisfaction survey	Actual overall rating	Promotes both efficient and personalized customer service, and informed decision making
	S			3.3	Enhance public well-being and infrastructure by delivering efficient, cost effective support services							
	M			3.3.1	Upgrade the Real Time Network to utilize additional satellite constellations	N/A	100%	100%	July 1 - June 30	Geodetic Survey	percent completed	Promotes accurate information and enhanced services
	M			3.3.2	Increase reimbursement requests from the SC CRMS Wireless E911 fund to local SC 911 jurisdictions and wireless service providers	227		200	July 1 - June 30	Requests submitted and reviewed by staff	# of requests actually received by each jurisdiction for items that are eligible for reimbursement	Promotes efficient planning and administration of services
	M			3.3.3	Completion of reconnaissance and mark settings for a height modernization campaign in Dorchester, Orangeburg, and Bamberg counties	N/A	50%	60%	July 1 - June 30	Geodetic Survey	# of phases completed/total # of phases	Promotes accurate information and enhanced services
Education, Training, and Human Development	G			4	Promote a collaborative work environment through the development of an efficient workforce							
	S			4.1	Maintain an effective employee evaluation system that aligns with the agency's strategic plan and utilize employee feedback to promote team dynamics							
	M			4.1.1	Percent of planning stage documents completed within one month of annual review date for existing employees and within one month of hire	100%	100%	100%	July 1 - June 30	HR	# of employees/ # of completed planning stages	Promotes employee development
	M			4.1.2	Evaluate/update job duties and ensure success criteria align with performance measures annually	N/A		100%	August 1 - November 30	HR	number of updated EPMS documents / number of agency employees	Promotes employee development and an efficient and effective planning process
	M			4.1.3	Expand means for generating employee feedback by utilizing anonymous employee satisfaction surveys	63%	85%	96%	July 1 - June 30	Employee Survey Results	# of completed surveys/# of employees	Promotes employee feedback
	S			4.2	Ensure continuous customer service through proactive succession planning and employee recruitment							
	M			4.2.1	Review positions as vacancies occur and prioritize resources	100%	100%	100%	July 1 - June 30	HR	# reviewed/# of vacancies	Promotes an efficient and effective planning process
	M			4.2.2	Ensure division reviews with management to identify critical positions	100%	100%	100%	July 1 - June 30	HR	Compiled Analysis of Reviews	Promotes an efficient and effective succession planning process
	S			4.3	Identify training and development needs to address critical job duties and professional growth opportunities							
	M			4.3.1	Provide resources for SQL server training for Senior Database Analyst	N/A	yes	yes	July 1 - June 30	HR	yes/no	Promotes professional development and strong IT infrastructure
	M			4.3.2	Review and evaluate classification groups for potential to include internal title structure	N/A	10%	45%	July 1 - June 30	HR records	Compiled Analysis of Reviews	Promotes professional development
	M			4.3.3	Promote subject matter expertise through professional development opportunities for employees	1310	640	801	July 1 - June 30	HR	actual training hours	Promotes professional development

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Strategically develop an adaptive, secure environment that fosters the delivery of innovative, effective, and efficient customer services and information							
	S	1.1			Ensure sufficient resources to fulfill current and future initiatives and adapt to environmental changes through budget transparency and fiscal accountability							
	M		1.1.1	Develop a fluid three year budget model with summary reports for section managers	N/A	100%		July 1 - June 30	Business Services	percent of project completed	Promotes fiscal accountability and transparency	
	M		1.1.2	Implement quarterly budget review meetings with each division and/or section	N/A	12		July 1 - June 30	Business Services	number of quarterly meeting times three quarters	Promotes fiscal accountability and transparency	
	S	1.2			Mitigate potential risks to the agency's processes and infrastructure by implementing initiatives governed by an IT steering process							
	M		1.2.1	Upgrade the agency's data center and enhance the backup process with the establishment of a remote disaster recovery site	50%	100%		July 1 - June 30	IT	equipment acquisition, delivery, set up: 50%; fully implemented: 100%	Mitigates risk of the agency's infrastructure	
	M		1.2.2	Ensure completion of annual information security awareness training of all agency employees	100%	100%		July 1 - June 30	HR	percent of employees who completed training	Essential in the mitigation of risks	
	M		1.2.3	Review and update the agency data classification inventory and all InfoSec and HIPAA Privacy policies and procedures	100%	100%		July 1 - June 31	IT, Privacy Office	reviewed/actual	Essential in the mitigation of risks	
	S	1.3			Cultivate a planning process that guides current initiatives and anticipates future commitments							
	M		1.3.1	Transition emergency services to statewide NextGeneration 9-1-1 technology	Phase 1 of 5 complete (finalized draft legislation for submission)	Phases 2 and 3 of 5 complete (implement legislative changes and complete RFP process for new system)		July 1 - June 30	E-911	successful passage of amended legislation and contract award to vendor	Promotes the delivery of innovative services	
	M		1.3.2	Institute monthly work sessions for the Strategic Planning Committee to evaluate agency resources and update initiatives and priorities	N/A	12		July 1 - June 30	Committee Minutes	Actual number of meetings	Promotes an efficient and effective planning process	
Government and Citizens	G	2			Continuously improve agency processes, services, and resources to effectively meet the needs of our customers							
	S	2.1			Streamline processes, expand knowledge share, and provide research to facilitate informed decisions and administration of services							
	M		2.1.1	Implement tracking mechanism and refined process flow to ensure reimbursement requests from local SC 911 jurisdictions on the SC CRMS Wireless E911 fund are submitted within target deadlines	N/A	average < 14 days		July 1 - June 30	Tracking sheet for requests submitted and reviewed by staff	average length of time from the date the request is received in the office to the date the payment authorization is submitted the STO	Promotes efficient administration of services	
	M		2.1.2	Standardize and simplify the process for local PSAPs reporting their monthly call volume statistics to the E911 program	N/A	90%		July 1 - June 30	Tracking sheet for monthly submissions	total number of PSAPs reporting their monthly call volumes within 30 days after the end of the reportable month / total number of PSAPs	Promotes efficient administration of services	
	M		2.1.3	Redevelop the agency's external website into a data driven, research site with ease of use by customers	N/A	100%		July 1 - June 30	workgroup	targeted launch date of June 2019	Promotes information availability for informed decision making	
	M		2.1.4	Redevelop the agency's internal sharepoint for enhanced communication and information sharing	N/A	50%		July 1 - June 30	workgroup	progress made in stages(total project time: 2 years)	Promotes information availability for informed decision making	
	S	2.2			Utilize leading edge technology and modernized geospatial information to enhance services and increase accuracy of information							
	M		2.2.1	Provide clarification to county boundary discrepancies by completing statutory research and certified surveys for three projects annually	3	3		July 1 - June 30	Geodetic Survey	# completed/# planned	Promotes accurate information and enhanced services	
	M		2.2.2	Review the Census Bureau's address list and make any necessary corrections to ensure all residential addresses in the state are included in the 2020 Census count	N/A	100%		July 1 - June 30	Digital Cartography	# addresses reviewed/# of addresses	Promotes an accurate decennial census	

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			2.2.3	Maintain a statewide fire district GIS database in coordination with SC Dept. of LLR to coordinate statewide emergency efforts	yes	yes		July 1 - June 30	Digital Cartography	yes/no	Promotes accurate information for emergency responders
	S			2.3	Optimize organizational success by evaluating and improving internal tools and processes							
	M			2.3.1	Review and adjust the questions contained in and the recipient list for the Customer Satisfaction Survey prior to dissemination to optimize the opportunity for feedback	yes	yes		July 1 - June 30	Response from customer satisfaction survey	yes/no	Promotes more efficient and personalized customer service
	M			2.3.2	Initiate communication process for responsible parties to submit performance measure progress on a quarterly basis (when applicable)	N/A	90%		July 1 - June 30	Accountability Report (broken out by quarter)	number of quarterly updates / number of performance measures	Promotes information availability for informed decision making
	M			2.3.3	Promote a collaborative workforce through cross-sectional representation of employee workgroup meetings	N/A	6		July 1 - June 30	Division Directors	number of cross-sectional employee workgroup meetings	Promotes professional development and information sharing
Government and Citizens	G			3	Deliver innovative, effective, and efficient customer services and information							
	S			3.1	Support informed decision-making through accurate reporting, analysis, forecasting, and information							
	M			3.1.1	Prepare fiscal impact analyses for policy makers within 14 days or less	76.06%	75%		July 1 - June 30	Fiscal Impact database	Turnaround time calculated using database capturing when request came in and when completed impact sent to requestor	Promotes efficient and personalized customer service, and informed decision making
	M			3.1.2	Project the state's revenue forecast within 1.5% of actual fiscal year-end revenues		between 99.5% and 101.0%		July 1 - June 30	Revenues as captured in SCEIS	(projected revenue - actual revenue) / actual revenue	Promotes accurate forecasting for informed decision making
	M			3.1.3	Assist the General Assembly with the development of the annual general appropriations act by requested deadline and without errors	successful	successful		July 1 - June 30	Budget Development	successful = on time with no errors	Promotes informed decision making
	M			3.1.4	Establish/manage a childhood to adult data system connecting education policy to workforce development	Phase 1: successful passage of legislation	Phase 2: successful execution of MOUs and data acquisition		July 1 - June 30	H&D	progress made towards project	Promotes efficient and personalized customer service, and informed decision making
	S			3.2	Foster a commitment to service through operational							
	M			3.2.1	Provide users with receipt notification within 8 business hours of IT ticket request submissions and develop action plan for issue resolution within 48 hours of ticket being opened	N/A	80%		July 1 - June 30	IT HelpDesk System reports	average percentage of successful receipt notifications and action plans within allotted timeframe	Promotes efficient and personalized customer service
	M			3.2.2	Partner with customers to determine the type of analysis and/or resources that best meet the needs of the request	4.73	4.75		July 1 - June 30	Customer satisfaction survey - "meets your needs" rating	Actual rating	Promotes efficient and personalized customer service, and informed decision making
	M			3.2.3	Provide quality services and information to customers in a timely manner as measured in the quality and timeliness ratings from the customer surveys	4.51	4.75		July 1 - June 30	Customer satisfaction survey - average of quality and timeliness rating	Actual rating	Promotes efficient and personalized customer service, and informed decision making
	S			3.3	Enhance public well-being and infrastructure by delivering							
	M			3.3.1	Expand the reach of the Real Time Network accessibility within the construction, surveying, and engineering service industries across	501	520		July 1 - June 30	RTN customer tracking sheet	# of active subscriptions as of fiscal year end	Promotes accurate information and enhanced services
	M			3.3.2	Support DHEC with the Beach Erosion Research and Monitoring (BERM) project by ensuring the availability and validity of beach	N/A	5		July 1 - June 30	Geodetic Survey	# of beaches requested by DHEC to be reviewed	Promotes accurate information and enhanced services
	M			3.3.3	Maintain and build upon the agency's major contractual partnerships	9	9		July 1 - June 30	Business Services	# of active major contracts as of fiscal year end	Promotes long-term collaborative relationships
Education, Training, and Human Development	G			4	Promote a collaborative work environment through the development of an efficient workforce							
	S			4.1	Maintain an effective employee evaluation system that aligns with the agency's strategic plan and utilizes employee feedback to promote team dynamics							
	M			4.1.1	Evaluate/update job duties and ensure success criteria align with performance measures annually		100%		August 1 - November 30	HR	number of updated EPMS documents / number of agency employees	Promotes employee development and an efficient and effective planning process
	M			4.1.2	Expand means for generating employee feedback by utilizing anonymous employee satisfaction surveys	63%	70%		July 1 - June 30	Employee Survey Results	# of surveys completed / # of agency employees	Promotes employee feedback
	S			4.2	Ensure continuous customer service through proactive succession planning and employee recruitment							

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			4.2.1	Review positions as vacancies occur to ensure job classification, position description, and resources align with the current and future needs of the agency	100% (of 11 vacancies)	100%		July 1 - June 30	HR	# reviewed/# of vacancies	Promotes an efficient and effective planning process
	M			4.2.2	Refine onboarding process for new hires	N/A	100%		July 1 - June 30	HR	yes/no	Promotes collaborative work environment
	S			4.3	Identify training and development needs to address critical job duties and professional growth opportunities							
	M			4.3.1	Support professional growth by ensuring each section manager identifies a training and development plan for each staff member within their section	N/A	80%		July 1 - June 30	HR	number of training and development plans / number of agency employees	Promotes professional development
	M			4.3.2	Promote subject matter expertise through professional development opportunities for employees	801	825		July 1 - June 30	HR	actual training hours	Promotes professional development

Agency Name:

REVENUE AND FISCAL AFFAIRS

Fiscal Year 2017-2018
Accountability Report

Agency Code:

E500

Section:

102

Program Template

Program/Title	Purpose	<u>FY 2017-18 Expenditures (Actual)</u>				<u>FY 2018-19 Expenditures (Projected)</u>				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	Provide leadership for the agency, including BEA and RFA Board	\$ 188,708	\$ -	\$ -	\$ 188,708	\$ 206,491	\$ -	\$ -	\$ 206,491	
II. Program Services	Each program within RFA has diverse responsibilities in gathering, researching, maintaining, and providing independent and professional analysis, information, and reports to state and local officials regarding demographic, economic, redistricting, financial, geodetic, health, and other data in developing public policy, fiscal stability, and effective administration of programs.	\$ 3,662,525	\$ 4,011,822	\$ -	\$ 7,674,347	\$ 3,465,305	\$ 4,797,868	\$ -	\$ 8,263,173	
III. Employee Benefits	Provides funding and authorization for the fringe benefits such as retirement contributions, health insurance, social security and other related expenditures for employees.	\$ 899,434	\$ 853,210	\$ -	\$ 1,752,644	\$ 1,075,220	\$ 994,811	\$ -	\$ 2,070,031	

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	1-11-50	State	Statute	Certain funds of Revenue and Fiscal Affairs Office and the Executive Budget Office carried forward.	No	No - Does not relate directly to any agency deliverables		
2	1-11-360	State	Statute	Office of Precinct Demographics; establishment and responsibilities.	Yes	Yes	Other service or product our agency must/may provide	<p>(1) Review existing precinct boundaries and maps for accuracy, develop and rewrite descriptions of precincts for submission to the legislative process.</p> <p>(2) Consult with members of the General Assembly or their designees on matters related to precinct construction or discrepancies that may exist or occur in precinct boundary development in the counties they represent.</p> <p>(3) Develop a system for originating and maintaining precinct maps and related data for the State.</p> <p>(4) Represent the Division at public meetings, meetings with members of the General Assembly, and meetings with other state, county, or local governmental entities on matters related to precincts.</p> <p>(5) Assist the appropriate county officials in the drawing of maps and writing of descriptions or precincts preliminary to these maps and descriptions being filed in this office for submission to the United States Department of Justice.</p> <p>(6) Coordinate with the Census Bureau in the use of precinct boundaries in constructing census boundaries and the identification of effective uses of precinct and census information for planning purposes.</p> <p>(7) Serve as a focal point for verifying official precinct information for the counties of South Carolina.</p>
3	1-23-10 et seq.	State	Statute	State Agency Rule Making and Adjudication of Contested Cases; State Register and Code of	Yes	Yes	Report our agency must/may provide	
4	2-1-220	State	Statute	Legislative appropriations; exemption from RFA and other entities' approval regarding expenditure, management or transfer of legislative appropriations.	No	No - Does not relate directly to any agency deliverables		
5	2-7-62	State	Statute	Report to General Assembly on transfer of funds resulting from transfers for responsibilities	Yes	Yes	Report our agency must/may provide	
6	2-7-66	State	Statute	Create separate subsection for Education Improvement Act appropriations to agencies and entities other than Education Department.	Yes	Yes	Other service or product our agency must/may provide	Annual Appropriations Act
7	2-7-68	State	Statute	Format for general appropriations bill, new provisos, and sections providing for employment of additional personnel.	Yes	Yes	Other service or product our agency must/may provide	Annual Appropriations Act
8	2-7-69	State	Statute	Report explanation and justification of new positions at each stage of consideration of	Yes	Yes	Report our agency must/may provide	
9	2-7-70	State	Statute	Itemization required for bills carrying appropriation.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
10	2-7-71	State	Statute	Tax bills; requirement of estimated revenue impact statement.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
11	2-7-72	State	Statute	Bills and resolutions requiring expenditure of funds shall have fiscal impact statements.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
12	2-7-73	State	Statute	Bills and resolutions mandating health insurance coverage shall have fiscal impact statements.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement

13	2-7-74	State	Statute	Requirement for a statement of estimated fiscal impacts of new criminal offenses and sentencing changes.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
14	2-7-76	State	Statute	Requirement for fiscal or revenue impact statements for certain bills and resolutions affecting the expenditure of funds by counties or municipalities and taxes imposed by political	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
15	2-7-78	State	Statute	Requirements for certification of revenue estimate in the Governor's recommended appropriations bill and the conference committee report.	Yes	Yes	Other service or product our agency must/may provide	Written certification
16	2-41-50	State	Statute	Requirement to make professional and clerical support services available to the Joint Committee on Taxation.	Yes	No - Does not relate directly to any agency deliverables		
17	4-10-540	State	Statute	Personal Property Tax Exemption Sales Tax Act; BEA must certify rate of Sales and Use tax necessary in a county to replace vehicle tax.	Yes	Yes	Other service or product our agency must/may provide	Written certification
18	4-10-790	State	Statute	The RFA shall furnish data to the State Treasurer and to the applicable political subdivisions receiving local option sales tax revenues for the purpose of calculating distributions and	Yes	Yes	Other service or product our agency must/may provide	furnish data including, but not limited to, gross receipts, net taxable sales, and tax liability by taxpayers
19	4-12-30	State	Statute	County Councils shall seek the advice and assistance of the Department of Commerce and the Revenue and Fiscal Affairs Office in making findings when entering into an inducement	Yes	Yes	Other service or product our agency must/may provide	Provide advice or assistance to county council(s)
20	4-23-10	State	Statute	Murrell's Inlet-Garden City Fire District in Georgetown and Horry Counties consists of area on official RFA map.	No	No - Does not relate directly to any agency deliverables		
21	4-23-1200	State	Statute	Landrum Fire and Rescue District in Greenville and Spartanburg Counties defined, in part, by RFA map.	No	No - Does not relate directly to any agency deliverables		
22	6-1-50	State	Statute	Counties and municipalities receiving revenues from state aid, currently known as Aid to	Yes	Yes	Report our agency must/may provide	
23	6-1-85	State	Statute	The Office of Research and Statistics of the Revenue and Fiscal Affairs Office, shall monitor	Yes	Yes	Report our agency must/may provide	
24	6-1-320	State	Statute	The Revenue and Fiscal Affairs Offices shall compute the increase in the average of the twelve monthly consumer price indices for the most recent twelve-month period consisting of	Yes	Yes	Other service or product our agency must/may provide	Written certification
25	7-7-30 et seq.	State	Statute	Polling precinct lines for counties are as shown on official map prepared by and on file with RFA.	No	Yes	Other service or product our agency must/may provide	Map
26	11-9-110	State	Statute	Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.	Yes	Yes	Other service or product our agency must/may provide	Maintain detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution for public inspection and given to a member of the General Assembly upon request.

27	11-9-820	State	Statute	Board of Economic Advisors; membership and appointment; reporting; staffing.	Yes	Yes	<p>(A)(1) There is created the Board of Economic Advisors, a division of the Revenue and Fiscal Affairs Office, as follows:</p> <p>(a) one member, appointed by, and serving at the pleasure of the Governor, who shall serve as chairman and shall receive annual compensation of ten thousand dollars;</p> <p>(b) one member appointed by, and serving at the pleasure of the Chairman of the Senate Finance Committee, who shall receive annual compensation of eight thousand dollars;</p> <p>(c) one member appointed by, and serving at the pleasure of the Chairman of the Ways and Means Committee of the House of Representatives, who shall receive annual compensation of eight thousand dollars;</p> <p>(d) the Director of the Department of Revenue, who shall serve ex officio, with no voting rights.</p> <p>(2) The board shall unanimously select an Executive Director of the Revenue and Fiscal Affairs Office who shall serve a four-year term. The executive director only may be removed for malfeasance, misfeasance, incompetency, absenteeism, conflicts of interest, misconduct, persistent neglect of duty in office, or incapacity as found by the board. The executive director shall have the authority and perform the duties prescribed by law and as may be directed by the board.</p>
28	11-9-825	State	Statute	Supplemental staff to assist board; meetings.	No	No - Does not relate directly to any agency deliverables	The staff of the Board of Economic Advisors must be supplemented by the following officials who each shall designate one professional from their individual staffs to assist the BEA staff on a regular basis: the Governor, the Chairman of the House Ways and Means Committee, the Chairman of the Senate Finance Committee, and the State Department of Revenue director. The BEA staff shall meet monthly with these designees in order to solicit their input.
29	11-9-830	State	Statute	Duties of Board of Economic Advisors.	Yes	Yes	<p>Other service or product our agency must/may provide</p> <p>In order to provide a more effective system of providing advice to the Governor and the General Assembly on economic trends, the Board of Economic Advisors shall:</p> <p>(1) compile and maintain in a unified, concise, and orderly form information about total revenues and expenditures which involve the funding of state government operations, revenues received by the State which comprise general revenue sources of all receipts to include amounts borrowed, federal grants, earnings, and the various activities accounted for in other funds;</p> <p>(2) continuously review and evaluate total revenues and expenditures to determine the extent to which they meet fiscal plan forecasts/projections;</p> <p>(3) evaluate federal revenues in terms of impact on state programs;</p> <p>(4) compile economic, social, and demographic data for use in the publishing of economic scenarios for incorporation into the development of the state budget;</p> <p>(5) bring to the attention of the Governor and the General Assembly the effectiveness, or lack thereof, of the economic trends and the impact on statewide policies and priorities;</p> <p>(6) establish liaison with the Congressional Budget Office and the Office of Management and Budget at the national level.</p>

30	11-9-840	State	Statute	Procedures relative to changes in revenue or expenditure forecast or projection; adjustments in appropriations or requests; meetings of board; board as official state voice on economic matters.	No	No - Does not relate directly to any agency deliverables	<p>In the organizational and procedural framework governing the formulation, evaluation, and continuing review of revenues and expenditures, any appropriate governmental entity identifying or requesting a change in the official revenue and expenditure forecast or projection, for a specified period of time, shall first notify the office of the Chairman of the Board of Economic Advisors who must bring it to the attention of the Governor before any independent adjustment in the appropriations or requests of the revenue or expenditures for a particular year. The Ways and Means Committee in the House of Representatives and the Senate Finance Committee must be the first to be notified subsequent to notifying the Governor and must be informed simultaneously.</p> <p>The Board of Economic Advisors shall meet on a quarterly basis and at the call of the Governor, the General Assembly, the Chairman of the Board, or at the request of any member of the board who believes a meeting is necessary due to existing financial circumstances.</p> <p>The Board of Economic Advisors is the official voice of the State in economic matters and shall speak as one voice through the guidance and direction of the chairman. Individual members shall not speak or report individually on findings and status of economic developments.</p>
31	11-9-880	State	Statute	Board of Economic Advisors to make forecasts of economic conditions; adjustments to forecasts; review of revenues; synopsis of revenue shortfalls; publication of reports.	Yes	Yes	<p>A) The Board of Economic Advisors shall make an initial forecast of economic conditions in the State and state revenues for the next fiscal year no later than November tenth of each year. Adjustments to the forecast must be considered on December tenth and February fifteenth. A final forecast for the next fiscal year must be made on April tenth. However, prior to June thirtieth, the board may reduce forecasts for the next fiscal year as it considers necessary. Before making or adjusting any forecast, the board must consult with outside economic experts with respect to national and South Carolina economic business conditions. All forecasts and adjusted forecasts must contain:</p> <p>(1) a brief description of the economic model and all assumptions and basic decisions underlying the forecasts;</p> <p>(2) a projection of state revenues on a quarterly basis;</p> <p>(3) separate discussions of any industry which employs more than twenty percent of the state's total nonagricultural employment and separate projections for these industries.</p> <p>(B) In addition to fulfilling its economic and revenue forecasting responsibilities for future fiscal years, the board at each session shall monitor and review the flow of revenue for the current fiscal year in comparison to current year revenue estimates. If actual revenue collections represent an overall shortfall for any quarter of over one and one-half percent of projected revenue collections for that quarter, a synopsis must be prepared which shall include a detailed analysis of the factors contributing to the shortfall, the impact of the shortfall for the present fiscal year, a projection of whether the shortfall will be compensated for in the remaining quarters of the present fiscal year, and the</p>
32	11-9-890	State	Statute	Delineation of fiscal year revenue estimates by quarters; reduction of general fund	Yes	Yes	Report our agency must/may provide
33	11-9-1110	State	Statute	Revenue and Fiscal Affairs Office established.	No	No - Does not relate directly to any agency deliverables	
34	11-9-1120	State	Statute	Board of Economic Advisors division of RFA shall maintain the organizational and procedural framework under which it is operating, and exercise its powers, duties, and responsibilities, as of the effective date of this section.	No	No - Does not relate directly to any agency deliverables	

35	11-9-1130	State	Statute	The Office of Research and Statistics Economic Research division and Office of Precinct Demographics are established and powers, duties and responsibilities defined.	No	Yes	Other service or product our agency must/may provide	<p>C) The Office of Precinct Demographics shall:</p> <p>(1) review existing precinct boundaries and maps for accuracy and develop and rewrite descriptions of precincts for submission to the legislative process;</p> <p>(2) consult with members of the General Assembly or their designees on matters related to precinct construction or discrepancies that may exist or occur in precinct boundary development in the counties they represent;</p> <p>(3) develop a system for originating and maintaining precinct maps and related data for the State;</p> <p>(4) represent the General Assembly at public meetings, meetings with members of the General Assembly, and meetings with other state, county, or local governmental entities on matters related to precincts;</p> <p>(5) assist the appropriate county officials in the drawing of maps and writing of descriptions or precincts preliminary to these maps and descriptions being filed in this office for submission to the United States Department of Justice;</p> <p>(6) coordinate with the Census Bureau in the use of precinct boundaries in constructing census boundaries and the identification of effective uses of precinct and census information for planning purposes; and</p> <p>(7) serve as a focal point for verifying official precinct information for the counties of South Carolina.</p>
36	11-9-1140	State	Statute	The Office of State Budget division of the office shall maintain the organizational and procedural framework under which it is operating, and exercise its powers, duties, and responsibilities, as of the effective date of this section.	No		No - Does not relate directly to any agency deliverables	
37	11-11-10	State	Statute	RFA directed to employ staff and call upon DOR for information.	No	Yes	Other service or product our agency must/may provide	<p>SECTION 11-11-10. Duties of Executive Budget Office and Revenue and Fiscal Affairs Office, and Department of Revenue.</p> <p>The Executive Budget Office and Revenue and Fiscal Affairs Office shall employ competent budget assistants and such special help as it may require to carry out the provisions of this chapter. It shall fix the compensation of such persons as it shall employ in this connection and cause such compensation, together with their necessary traveling expenses, to be paid out of the civil contingent fund. It shall call upon the State Department of Revenue for any information desired, and the State Department of Revenue shall furnish such information and shall be present at all hearings before the committees having charge of the appropriations in the Senate and House.</p>
38	11-11-140	State	Statute	Limits on appropriation of surplus general fund revenues; revenue derived from change in accounting method.	Yes	Yes	Other service or product our agency must/may provide	<p>(B) In making the annual budget recommendation to the General Assembly, the Governor shall not incorporate or realize any revenue derived on the basis of any future change in a method of accounting, as determined by the Revenue and Fiscal Affairs Office, unless the change in a method of accounting is based on statutory authority specifically granted to the Revenue and Fiscal Affairs Office or a statutory enactment changing the method of accounting.</p>

39	11-11-150	State	Statute	In calculating estimated state individual and corporate income tax revenues for a fiscal year the Board of Economic Advisors shall deduct amounts sufficient to pay the reimbursement required pursuant: Section 12-37-220 for the homestead exemption for persons over age sixty-five or disabled, but not including the portion attributable to school operating millage; Section 12-37-935(B) for manufacturer's additional depreciation; Section 12-37-450 for the inventory tax exemption; and Section 4-10-540(A) for the reimbursement provided for personal property taxes not collected on private passenger motor vehicles, motorcycles, general aviation aircraft, boats, and boat motors.	No	Yes	Report our agency must/may provide	
40	11-11-155	State	Statute	The Board of Economic Advisors shall account for the Homestead Exemption Fund revenue separately from general fund revenues, and the board shall make an annual estimate of the receipts by the Homestead Exemption Fund by February fifteenth of each year. This estimate shall be transmitted to the State Treasurer, Comptroller General, the Chairmen of the House Ways and Means Committee and the Senate Finance Committee, and to each school district and county.	Yes	Yes	Report our agency must/may provide	
41	11-11-156	State	Statute	Tier three reimbursements from the Homestead Exemption Fund must be increased on an annual basis by an inflation factor equal to the percentage increase in the previous year of the Consumer Price Index, Southeast Region, as published by the United States Department of Labor, Bureau of Labor Statistics plus the percentage increase in the previous year in the population of the State as determined by the Revenue and Fiscal Affairs Office.	Yes	Yes	Other service or product our agency must/may provide	Written certification
42	11-11-220	State	Statute	Contingency Reserve Fund established. BEA notified of amount and shall recognize as surplus.	Yes	Yes	Other service or product our agency must/may provide	Written certification
43	11-11-350	State	Statute	Each state agency, department, institution, or entity receiving in the aggregate one percent or more of the state's general fund appropriations for any fiscal year shall provide to the Revenue and Fiscal Affairs Office, and the Executive Budget Office an estimate of its planned general fund expenditures for the next three fiscal years. This data, in conjunction with the Board of Economic Advisors' long-term revenue estimate, must be compiled by the Revenue and Fiscal Affairs Office, and the Executive Budget Office into a three-year financial plan that will assist the State in determining and planning for its long-term financial commitments. The plan must be updated annually and prepared for submission to the State Fiscal Accountability Authority and the Governor, the Speaker of the House of Representatives, and the President Pro Tempore of the Senate during the second quarter of each fiscal year.	Yes	Yes	Report our agency must/may provide	
44	11-11-410	State	Statute	Appropriations subject to spending limitation; financial emergency; surplus funds. RFA must determine the state's personal income and use it to annually compute and certify figure to limit appropriations.	Yes	Yes	Other service or product our agency must/may provide	calculation
45	11-11-420	State	Statute	Limitation on permanent state positions; emergency suspension. RFA must certify that an appropriation bill amendment increasing the number of state employees does not exceed the limit before the amendment may be introduced.	Yes	Yes	Other service or product our agency must/may provide	calculation
46	12-3-10	State	Statute	South Carolina Taxation Realignment Commission created; membership; duties; report and recommendations for effectuating amendments. BEA must prepare revenue impact for the Commission's recommendations.	Yes	Yes	Other service or product our agency must/may provide	Fiscal Impact Statement
47	12-6-1140(10)	State	Statute	Maximum income tax deduction calculation for a volunteer firefighter, rescue squad member, volunteer member of a Hazardous Materials (HAZMAT) Response Team, reserve police officer, Department of Natural Resources deputy enforcement officer, a member of the State Guard, or a volunteer state constable.	Yes	Yes	Other service or product our agency must/may provide	Written certification
48	12-6-2320(B)	State	Statute	Allocation and apportionment of taxpayer's income when provisions unfairly represent taxpayer's business activity; agreement with taxpayer; provision for taxpayer constructing or operating qualified recycling facility. Data from RFA used to determine per capita income from purposes of agreements between DOR and taxpayer allocating taxpayer's income.	Yes	Yes	Other service or product our agency must/may provide	Per capita income for the State shall be determined by using the most recent data available from the Revenue and Fiscal Affairs Office

49	12-10-80	State	Statute	The maximum job development credit a qualifying business may claim for new employees must be adjusted annually by an inflation factor determined by the Revenue and Fiscal Affairs Office.	Yes	Yes	Other service or product our agency must/may provide	calculation
50	12-10-81	State	Statute	The hourly base wages used to determine the maximum job development credit a qualifying business may claim for new employees must be adjusted annually by an inflation factor	Yes	Yes	Other service or product our agency must/may provide	calculation
51	12-23-815	State	Statute	Information from RFA and DHEC to form basis for indigent health care assessments.	No	No - Does not relate directly to any agency deliverables		
52	12-44-40	State	Statute	Fee agreement; economic development property to be exempt from ad valorem taxation; exemption period; inducement resolution; location of exempt property; criteria to qualify as	Yes	Yes	Other service or product our agency must/may provide	advice and assistance
53	15-32-220	State	Statute	Noneconomic damages limit; exceptions; annual adjustment based on Consumer Price Index. BEA calculates inflation increases for noneconomic damages.	Yes	Yes	Other service or product our agency must/may provide	calculation
54	15-32-530	State	Statute	Awards not to exceed certain limits; Revenue and Fiscal Affairs Office to calculate adjustments to maximum punitive damage awards; publication in State Register.	Yes	Yes	Other service or product our agency must/may provide	calculation
55	15-41-30	State	Statute	Property exempt from attachment, levy, and sale. BEA adjusts for inflation the amount of property value that is exempt by March first of each even-numbered year.	Yes	Yes	Other service or product our agency must/may provide	calculation
56	22-2-30	State	Statute	Assistance in establishing jury areas; legislative adoption of jury areas. RFA provides demographic information upon request.	Yes	Yes	Other service or product our agency must/may provide	demographic information
57	22-2-190	State	Statute	Jury areas for magistrates courts in the various counties of the State are established and defined by maps on file with RFA.	Yes	Yes	Other service or product our agency must/may provide	Map
58	23-47-30	State	Statute	RFA reviews and approves local government 911 systems plans	Yes	Yes	Other service or product our agency must/may provide	review and approve
59	23-47-50	State	Statute	RFA reviews and approves the CMRS 911 charge	Yes	Yes	Other service or product our agency must/may provide	review and approve and calculate if needed
59	23-47-65	State	Statute	CMRS Emergency Telephone Advisory Committee created; responsibilities of committee and Revenue and Fiscal Affairs Office.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
60	27-2-85	State	Statute	Coordinate System for Defining Location of Points Within the State - Duties defined for the South Carolina Geodetic Survey as established within the Revenue and Fiscal Affairs Office.	No	Yes	Other service or product our agency must/may provide	Establish horizontal and vertical geodetic control within the State at a density that effectively will provide land and land-related items and records to be referenced to the national horizontal and vertical coordinate system, ensure the accuracy and integrity of new geodetic data entered into the state and national reference system, maintain geodetic files for the State, and disseminate geodetic information as necessary.
61	27-2-95	State	Statute	State mapping products to be compatible with coordinate system; establishment of standards; programs.	No	Yes	Other service or product our agency must/may provide	coordinate mapping activities in the State to ensure that mapping products are compatible with the South Carolina Coordinate System
61	31-3-20	State	Statute	Definition of low to moderate income for the Housing Authority from the latest available statistics furnished to the Authority by the Revenue and Fiscal Affairs Office.	Yes	Yes	Other service or product our agency must/may provide	data
62	31-13-170	State	Statute	Definition of low to moderate income for the Housing Authority based on the latest available statistics furnished to the Authority by the Revenue and Fiscal Affairs Office.	Yes	Yes	Other service or product our agency must/may provide	data
63	38-71-1445	State	Statute	The South Carolina Department of Insurance and Revenue and Fiscal Affairs Office shall submit to the Office of the Governor and the General Assembly by January 1, 2010, a report on the effectiveness of the health group cooperative in expanding the availability of health insurance coverage for small employers.	No	No - Does not relate directly to any agency deliverables		
64	41-29-120	State	Statute	RFA will continue to work with the Department of Employment and Workforce to develop and continuously improve a customer service portal, to include increased interagency integration and data sharing, and keep the General Assembly regularly informed of its progress in upgrading its computer system through a possible multistate compact in cooperation with the federal government.	Yes	No - Does not relate directly to any agency deliverables		(6) continue to work with the South Carolina Office of Research and Statistics of the Revenue and Fiscal Affairs Office to develop and continuously improve a customer service portal, to include increased interagency integration and data sharing, and keep the General Assembly regularly informed of its progress in upgrading its computer system through a possible multistate compact in cooperation with the federal government;

65	44-5-40	State	Statute	South Carolina Department of Health and Environmental Control will coordinate with RFA and other agencies as appropriate in order to identify the data necessary for health planning and to develop the systems necessary to collect the data within the appropriate organizational structure.	Yes	No - Does not relate directly to any agency deliverables	
66	44-6-150	State	Statute	Medically Indigent Assistance Program; reporting of charges for sponsored patients; duties of commission; duty to provide unreimbursed medical care to indigent persons. Hospital charges for patients sponsored by the Medically Indigent Assistance Program must be	Yes	Yes	Other service or product our agency must/may provide (B) Hospital charges for patients sponsored by the Medically Indigent Assistance Program must be reported to the Revenue and Fiscal Affairs Office pursuant to Section 44-6-170.
67	44-6-155	State	Statute	The South Carolina Department of Health and Human Services must provide up to two hundred forty thousand dollars from the Medicaid Expansion Fund to reimburse the Revenue and Fiscal Affairs Office and hospitals for the cost of collecting and reporting data pursuant to Section 44-6-170.	No	Yes	Other service or product our agency must/may provide (7) provide up to two hundred forty thousand dollars to reimburse the Office of Research and Statistics of the Revenue and Fiscal Affairs Office and hospitals for the cost of collecting and reporting data pursuant to Section 44-6-170;
68	44-6-170	State	Statute	Establishment of the Data Oversight Council to make recommendations to the General Assembly concerning the collection and release of health care-related data by the State which the council considers necessary to assist in the formation of health care policy in the State. RFA shall promulgate regulations regarding collection of patient data and convene a task force to make recommendations to the Council.	No	Yes	Other service or product our agency must/may provide (D) The office, with the approval of the council, shall promulgate regulations in accordance with the Administrative Procedures Act regarding the collection of inpatient and outpatient information. No data may be released by the office except in a format recommended by the council and consistent with regulations. Before the office releases provider identifiable data the office must determine that the data to be released is for purposes consistent with the regulations as promulgated by the office and the release must be approved by the council and the committee. Provided, however, committee approval of the release is not necessary if the data elements and format in the release are substantially similar to releases or standardized reports previously approved by the committee. The council shall make periodic recommendations to the committee and the General Assembly concerning the collection and release of health care-related data by the State. Regulations promulgated by the office mandating the collection of inpatient or outpatient data apply to every provider or insurer affected by the regulation regardless of how the data is collected by the provider or insurer. Every effort must be made to utilize existing data sources.
69	44-6-180	State	Statute	The Revenue and Fiscal Affairs Office shall use patient-identifiable data collected pursuant to Section 44-6-170 for the purpose of linking various data bases to carry out the purposes of Section 44-6-170. Linked data files must be made available to those agencies providing data files for linkage. No agency receiving patient-identifiable data collected pursuant to Section 44-6-170 may release this data in a manner such that an individual patient or provider may be identified except as provided in Section 44-6-170.	No	No - But relates to manner in which one or more agency deliverables is provided	The Revenue and Fiscal Affairs Office shall use patient-identifiable data collected pursuant to Section 44-6-170 for the purpose of linking various data bases to carry out the purposes of Section 44-6-170. Linked data files must be made available to those agencies providing data files for linkage. No agency receiving patient-identifiable data collected pursuant to Section 44-6-170 may release this data in a manner such that an individual patient or provider may be identified except as provided in Section 44-6-170. Nothing in this section may be construed to limit access by a submitting provider or its designee to that provider's information.
70	44-35-40	State	Statute	South Carolina Department of Health and Environmental Control will coordinate with RFA on procedures for the disclosure of confidential information in the Central Cancer Registry to researchers for the purposes of cancer prevention, control, and research.	No	No - Does not relate directly to any agency deliverables	The data release protocol developed in coordination with the Office of Research and Statistics of the Revenue and Fiscal Affairs Office, must be utilized by the registry to determine appropriate use and release of cancer registry data.
71	44-35-50	State	Statute	The Central Cancer Registry shall coordinate, to the fullest extent possible, with the Revenue and Fiscal Affairs Office, for the complete, timely, and accurate collection and reporting of cancer data.	Yes	No - Does not relate directly to any agency deliverables	The registry shall coordinate, to the fullest extent possible, with the Office of Research and Statistics of the Revenue and Fiscal Affairs Office, for the complete, timely, and accurate collection and reporting of cancer data.
72	44-36-10	State	Statute	The South Carolina School of Public Health must adhere to regulations approved by the SC Data Oversight Council and promulgated by RFA if contacting patients or caregivers for the Alzheimer's Disease Registry	Yes	No - Does not relate directly to any agency deliverables	Patient contact following data received from the Office of Research and Statistics of the Revenue and Fiscal Affairs Office must be done in accordance with regulations approved by the South Carolina Data Oversight Council and promulgated by the Office of Research and Statistics of the Revenue and Fiscal Affairs Office. Caregivers must provide informed consent to participate in research on caregiving.

73	44-36-30	State	Statute	For purposes of maintaining the Alzheimer's Disease Registry, the School of Public Health may access appropriate confidential data reported to the Revenue and Fiscal Affairs Office in accordance with Section 44-6-170.	Yes	No - Does not relate directly to any agency deliverables	A) The School of Public Health and all persons to whom data is released shall keep all patient information confidential. No publication of information, biomedical research, or medical data may be made which identifies the patients. For purposes of maintaining this registry, the School of Public Health may access appropriate confidential data reported to the Revenue and Fiscal Affairs Office in accordance with Section 44-6-170.
74	44-61-160	State	Statute	RFA can access patient data collected under the Emergency Medical Services Act for purposes of maintaining the database and to provide access to appropriate confidential data reported in accordance with this Act.	Yes	No - Does not relate directly to any agency deliverables	For purposes of maintaining the database collected pursuant to this article, the department and the Revenue and Fiscal Affairs Office may access and provide access to appropriate confidential data reported in accordance with this section.
75	44-61-330	State	Statute	The EMSC must adhere to regulations approved by the SC Data Oversight Council and promulgated by RFA if contacting patients or caregivers for the pediatric emergency and critical care medical services data.	Yes	No - Does not relate directly to any agency deliverables	Patient contact following data received from the Office of Research and Statistics of the Revenue and Fiscal Affairs Office must be conducted in accordance with regulations approved by the South Carolina Data Oversight Council and promulgated by the Office of Research and Statistics.
76	44-61-340	State	Statute	For purposes of maintaining the statewide pediatric emergency and critical care medical services database, the RFA and the Department of Health and Human Services may access appropriate confidential data reported in accordance with Section 44-61-160.	Yes	No - Does not relate directly to any agency deliverables	For purposes of maintaining the database collected pursuant to this article, the department and the Revenue and Fiscal Affairs Office may both access and provide access to appropriate confidential data reported in accordance with Section 44-61-160.
77	48-22-20	State	Statute	The South Carolina Geodetic Survey must remain with the Division of Research and Statistical Services as the South Carolina Geodetic Survey. All property, equipment, and personal services monies, including all employee contributions and other fringe benefits used by the Geodetic Survey, must remain with the Division of Research and Statistical Services.	No	No - Does not relate directly to any agency deliverables	
78	58-23-1700(J)	State	Statute	RFA must prepare and make available to the public Geographic Information System (GIS) for use in determining whether each prearranged trip through a transportation network company occurred within the incorporated boundaries of a municipality, or outside of the incorporated boundaries of a municipality and within the boundaries of a county of this State.	Yes	Yes	Other service or product our agency must/may provide data
79	59-18-1530	State	Statute	RFA will calculate the current southeastern average teacher salary. Teachers assigned to below average and school/district at-risk schools will receive their salary and a supplement equal to fifty percent of the current southeastern average teacher salary .	No	Yes	Other service or product our agency must/may provide calculation
80	59-18-1950(B)(1)	State	Statute	RFA , working with First Steps, SDE, CHE, DSS, TEC, CMRC, and DEW shall develop, implement, and maintain a universal identification system that includes, at a minimum, the following information for measuring the continuous improvement of the state public education system and the college and career readiness and success of its graduates: (a) students graduating from public high schools in the state who enter postsecondary education without the need for remediation; (b) working aged adults in SC by county who possess a postsecondary degree or industry credential; (c) high school graduates who are gainfully employed in the state within 5 and 10 years of graduating from high school; and (d) outcome data regarding student achievement and student growth that will assist colleges of education in achieving accreditation and in improving the quality of teachers in classrooms. (2) All information disseminated will conform to state and federal privacy laws.	Yes	Yes	Other service or product our agency must/may provide develop, implement, and maintain a universal identification system
81	59-20-40	State	Statute	Each year the Revenue and Fiscal Affairs Office shall submit to the Legislature an estimate of the projected rate of inflation for the fiscal year to be budgeted, and the base student cost shall be adjusted to incorporate the inflated cost of providing the Defined Minimum Program.	Yes	Yes	Other service or product our agency must/may provide calculation
82	59-20-50	State	Statute	RFA must provide the General Assembly during their deliberations on the annual appropriations bill the southeastern average teacher salary. The southeastern average teacher salary is the average of the average teachers' salaries of the southeastern states.	Yes	Yes	Other service or product our agency must/may provide calculation

83	59-21-1030	State	Statute	RFA must provide an inflation factor to school district boards of trustees or any other appropriate governing body of a school district. Beginning in 1985-86, local financial effort for noncapital programs must be adjusted for an inflation factor so that the level of financial effort per pupil for noncapital programs is maintained as a minimum effort.	Yes	Yes	Other service or product our agency must/may provide	calculation
84	59-110-70	State	Statute	Office for Health Care Workforce Research will collaborate with RFA , the South Carolina Center for Nursing Leadership, health professional education programs, professional associations representing the various health profession disciplines, and the health care delivery system to monitor the need for and educational capacity for nurses in South Carolina.	No	No - Does not relate directly to any agency deliverables		
85	59-150-350	State	Statute	The Board of Economic Advisors, in conjunction with the Lottery Commission, must provide to the General Assembly, in a separate estimate, the amount of projected net lottery proceeds for the upcoming fiscal year.	Yes	Yes	Report our agency must/may provide	
86	59-156-190	State	Statute	The Department of Education may retain \$185 for the transportation of each four-year-old student. This amount annually must be increased by the same projected rate of inflation as determined by the Revenue and Fiscal Affairs Office for the Education Finance Act.	Yes	Yes	Other service or product our agency must/may provide	calculation
87	19-200 to 19-204	State	Regulation	Standards for implementation, operation, and funding of 9-1-1 local emergency telephone services system. RFA duties include reviewing and approval of government applications to implement 9-1-1 systems and approval of an annual 9-1-1 surcharge on commercial mobile radio system subscribers.	Yes	Yes	Other service or product our agency must/may provide	review and approve
88	19-800 to 19-820	State	Regulation	Data reporting requirements pertaining to South Carolina hospitals. RFA will specify the formats and data elements for the submission of data in conjunction with the Data Oversight Council. RFA may assess a civil fine for failure to comply with these regulations.	Yes	Yes	Other service or product our agency must/may provide	Hospitals shall report JAR, financial and medical record information to the RFA.
89	19-1001 to 19-1060	State	Regulation	RFA shall collect ambulatory encounter data from any health care setting providing care on an outpatient basis. RFA may assess a civil fine for failure to comply with these regulations.	Yes	Yes	Other service or product our agency must/may provide	Hospitals and other licensed facilities must report outpatient data to RFA
90	19-1101 to 19-1130	State	Regulation	The RFA shall release medical encounter data as directed by the Data Oversight Council.	Yes	Yes	Other service or product our agency must/may provide	RFA must follow data release protocol as established by the SC Data Oversight Council
91	30-21	State	Regulation	The South Carolina Geodetic Survey must determine specifications for accuracy in the location and elevations of beach survey monuments.	Yes	Yes	Other service or product our agency must/may provide	survey
92	117-1740.2	State	Regulation	RFA shall coordinate with counties obtaining new photography or reflights of existing photography, recommend whether a deviation in specified mapping scale proposed by a county is sufficient, and publish "Standards and Procedures for County Base Mapping" which counties must meet if it elects a coordinate base mapping system.	Yes	No - Does not relate directly to any agency deliverables		
93	1.3	State	FY 2017-18 Proviso	RFA must estimate per pupil state, federal, and local revenues for each school district for the current fiscal year. These estimates must be posted in a prominent place on the RFA website. RFA shall also post the one hundred thirty-five day average daily membership for each school district and per pupil state, federal and local revenues, excluding revenues of local bond issues, based on the most recent audited financial statement as reported annually pursuant to Section 59 17-100.	Yes	Yes	Report our agency must/may provide	
94	1A.37	State	FY 2017-18 Proviso	RFA shall estimate a southeastern average teacher salary, which shall be the average of the average teachers' salaries of the southeastern states.	Yes	Yes	Other service or product our agency must/may provide	calculation
95	33.2	State	FY 2017-18 Proviso	RFA shall compute a composite index to reflect the respective costs of the components of the Medicaid program expenditures in computing the maximum inflation factor to be used in long term care contractual arrangements involving reimbursement of providers. The Revenue and Fiscal Affairs Office shall update the composite index so as to have the index available for each contract renewal.	Yes	Yes	Other service or product our agency must/may provide	calculation

96	33.15	State	FY 2017-18 Proviso	RFA shall provide data to the Department of Health and Human Services for it to use to enroll and recertify eligible children for the SCHIP program.	Yes	Yes	Other service or product our agency must/may provide	data linkage
97	33.20	State	FY 2017-18 Proviso	The Revenue and Fiscal Affairs Office shall provide DHHS with any information required by the department in order to implement this proviso in accordance with state law and regulations. The proviso requires DHHS to implement accountability and quality improvement in the following initiatives: Healthy Outcomes, Community Health Outreach, Rural Hospital DSH payment, Primary Care Safety Net, and Rural and Underserved Area Provider Capacity.	Yes	Yes	Other service or product our agency must/may provide	data
98	33.23	State	FY 2017-18 Proviso	Revenue and Fiscal Affairs Office and Area Health Education Consortium's Office of Healthcare Workforce Analysis and Planning shall provide the Department of Health and Human Services with any information required by the department in order to implement this proviso in accordance with state law and regulations. The proviso requires the DHHS to partner with state agencies, institutions, and other key stakeholders to implement these components of a Rural Health Initiative to better meet the needs of medically underserved communities throughout the state.	Yes	Yes	Other service or product our agency must/may provide	data
99	34.39	State	FY 2017-18 Proviso	Revenue and Fiscal Affairs Office shall clarify county boundary determinations as directed by Section 27-2-105, of the 1976 Code and re-establish the boundary between the states of South Carolina and North Carolina.	Yes	Yes	Other service or product our agency must/may provide	data
100	102.1	State	FY 2017-18 Proviso	Funds appropriated or authorized to the Revenue and Fiscal Affairs Office for Mapping, shall be used to clarify county boundary determinations as directed by Section 27-2-105, of the 1976 Code and resolution of the boundary between the states of South Carolina and North Carolina.	Yes	Yes	Other service or product our agency must/may provide	clarify oundary determination
101	102.2	State	FY 2017-18 Proviso	In order to assist the County Registration and Election Commissions to ensure that registered voters are assigned to proper election districts, the Revenue and Fiscal Affairs Office, in conjunction with the South Carolina Election Commission, shall merge the voter registration file with the office's Geocoded Address List and the district boundaries of the Congress, South Carolina Senate, South Carolina House of Representatives, county councils, and such other districts as the office possesses official district boundary records in electronic format.	Yes	Yes	Other service or product our agency must/may provide	data linkage
102	102.4	State	FY 2017-18 Proviso	The Revenue and Fiscal Affairs Office shall integrate client information of state agencies and other entities to ensure that the operation of health and human services agencies may be enhanced by coordination and integration of client information. Client data from health and human services state agencies will be linked to improve client outcome measures, enabling state agencies to analyze coordination and continuity of care issues. The addition of these data will enhance existing agency systems by providing client data from other state agency programs to assist in the provision of client services.	Yes	Yes	Other service or product our agency must/may provide	data colloection and linkage
103	102.5	State	FY 2017-18 Proviso	The Revenue and Fiscal Affairs Office, utilizing the funds appropriated and or authorized in the appropriation act for the E911 program, must ensure that any new plans or proposed amendments to existing plans maintain comprehensive coverage for the full Public Safety Answering Points area as well as improve cost effectiveness.	Yes	Yes	Other service or product our agency must/may provide	review and approve
104	102.6	State	FY 2017-18 Proviso	The respective sections of the Revenue and Fiscal Affairs Office are authorized to provide and receive from other governmental entities, including other divisions, state and local agencies and departments, and the private sector, goods and services, as will in its opinion promote efficient and economical operations. The sections may charge and pay the entities for the goods and services, the revenue from which shall be deposited in the state treasury in a special account and expended only for the costs of providing the goods and services, and such funds may be retained and be expended for the same purposes.	No	No - But relates to sources of funding for one or more agency deliverables		

105	102.7	State	FY 2017-18 Proviso	The Executive Director of the Revenue and Fiscal Affairs Office shall appoint an individual with technical or operational knowledge of E-911 systems to the South Carolina 911 Advisory Committee.	No	No - Does not relate directly to any agency deliverables		
106	102.8	State	FY 2017-18 Proviso	RFA shall be authorized to use up to \$150,000 of the funds from the 58.2 percent compliance cost portion of the wireless 9-1-1 fund for costs associated with the further planning, development, and implementation of the comprehensive statewide NG9-1-1 system as outlined in the South Carolina NG9-1-1 strategic plan. Associated costs include, but are not limited to, the hiring of consultants, technical experts, or other professionals for assistance in defining, developing, or implementing the operating model and standards, system or technical requirements, or other elements of the system as outlined in the strategic plan.	No	No - Does not relate directly to any agency deliverables		
107	117.66	State	FY 2017-18 Proviso	The Director of the Revenue and Fiscal Affairs Office or his designee must certify the annual Executive Budget proposed by the Governor in the same manner as the House Ways and Means and Senate Finance Committee versions of the budget bill are certified.	Yes	Yes	Other service or product our agency must/may provide	Written certification
108	118.3	State	FY 2017-18 Proviso	The Board of Economic Advisors shall recognize all general fund revenues accumulated in a fiscal year in excess of general appropriations and supplemental appropriations as surplus funds. These revenues are credited to the Contingency Reserve Fund.	Yes	Yes	Report our agency must/may provide	
109	Title 13 U.S.C., Section 8 (b)	Federal	Statute	Authorization for the US Census Bureau to undertake joint projects with the states. Pursuant to this authority, the Revenue and Fiscal Affairs Office will collaborate with the U.S. Census Bureau on population and housing unit estimates.	Yes	Yes	Report our agency must/may provide	
110	Title 15 U.S.C., Section 1525	Federal	Statute	Authorization for the US Census Bureau to undertake joint projects with the states. Pursuant to this authority, the Revenue and Fiscal Affairs Office, acting as the State Data Center, will collaborate with the U.S. Census Bureau as a premier local partner to disseminate information and data produced by the Census Bureau to state and local governments. Since the State Data Center (SDC) is an official source of Census Bureau data for South Carolina, the SDC will be provided with Census Bureau data products, technical support, and training at no cost.	Yes	Yes	Other service or product our agency must/may provide	data

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to information for program management and evaluation, and allows for identification and longitudinal analysis of cohorts of interest	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Executive Branch/State Agencies	
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to information for program management and evaluation, and allows for identification and longitudinal analysis of cohorts of interest	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Industry	HEALTHCARE - Customers include, but are not limited to: AccessHealth Spartanburg Anmed Health Children`s Hospital of Philadelphia North Central Family Medical Center, Inc Georgetown Hospital System HCA Healthcare Lexington Medical Center Long`s Drug McLeod Health Palmetto Health Regional Medical Center Roper St. Francis HealthCare Southern Palmetto Hospital Sisters of Charity Health System Spartanburg Regional Health Services District, Inc. Spartanburg Regional Medical Center Tenet HealthSystem Medical, Inc. Aiken Regional Medical Center Bon Secours St. Francis Health System Community Hospital Corporation Conway Medical Center Greenville Health System Health South LifePoint Hospitals McLeod Dillon Medical University of South Carolina Providence Hospital Richland Care Rural Health Services, Inc Self Regional Healthcare St. Joseph's/Chandler Health System, Inc. The Regional Medical Center
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Professional Organization	American Dental Association Palmetto Medical Dental and Pharmaceutical Assoc. South Carolina Dental Hygiene Association South Carolina Hospital Association South Carolina Medical Association South Carolina Primary Health Care Association South Carolina Society for Respiratory Care
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Industry	PRIVATE COLLEGE Presbyterian College

Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to information for program management and evaluation, and allows for identification and longitudinal analysis of cohorts of interest	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Industry	CONSULTING / MARKETING / ACCOUNTING: Ascendient Healthcare Advisors CHS Management Company CHSPSC, LLC Dixon Hughes Goodman LLP Lexis Nexis Optum PDA, Inc. Platt HMC, Inc. Research & Planning Consultants, LP RSF Marketing Truven Health Analytics Vintage Marketing Wipfli LLP
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to information for program management and evaluation, and allows for identification and longitudinal analysis of cohorts of interest	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Industry	RESEARCH: Health Sciences South Carolina Institute on Family & Neighborhood Life Social & Scientific Systems, Inc. PUBLISHING: Hayes Directories CONTINUING EDUCATION: Motivations, Inc.
Health and Demographics	This section is the central setting for the South Carolina Integrated Data System (IDS). Through a series of statutes and agreements, agencies and organizations entrust their data systems with H&D. The IDS enables the analysis of the use of services and crossover by individuals among these agencies and organizations, adds a new dimension to information for program management and evaluation, and allows for identification and longitudinal analysis of cohorts of interest	Services provided by Health and Demographics include basic linkages and data analysis, analytic cubes with mapping capability, custom web application development and spatial analysis.	Industry	MISCELLANEOUS: United Way of the Midlands Children's Trust of South Carolina SC Campaign to Prevent Teen Pregnancy
Economic Research	This section is responsible for estimates and projections of revenues and expenditures for state and local governments and coordination with the US Census Bureau	Fiscal impacts for legislation impacting state and local revenue and expenditures; Aid to Subdivisions projections; Revenue Per Pupil Report; Local Government Finance Report; Census Data	Legislative Branch	
Economic Research	This section is responsible for estimates and projections of revenues and expenditures for state and local governments and coordination with the US Census Bureau	Property tax reimbursement projections; Millage rate increase limitations	School Districts	

Economic Research	This section is responsible for estimates and projections of revenues and expenditures for state and local governments and coordination with the US Census Bureau	Property tax reimbursement projections; Millage rate increase limitations; Local sales tax revenue estimates	Local Govts.	
Economic Research	This section is responsible for estimates and projections of revenues and expenditures for state and local governments and coordination with the US Census Bureau	Projections for EFA, SE teacher salary average, and student counts; Jobs Tax Credit county designations; Statewide millage rate estimate calculations; DHHS long-term care facility rate inflation factor	Executive Branch/State Agencies	
Economic Research	This section is responsible for estimates and projections of revenues and expenditures for state and local governments and coordination with the US Census Bureau	Coordinates with the US Census Bureau and assists researchers and the public with data retrieval; Serves as the State Data Center	General Public	Demographics of requestors not collected
Digital Cartography	Provides mapping and redistricting services to the legislature and local governments	Maps, demographic reports, and redistricting support	Legislative Branch	
Digital Cartography	Provides mapping and redistricting services to the legislature and local governments	Reports of voters possibly assigned to the incorrect election districts	Local Govts.	
Digital Cartography	Provides mapping and redistricting services to the legislature and local governments	Maps of election districts	General Public	
E911	Distribute and reimburse wireless 911 surcharges back to the local jurisdictions which assists in the funding of local 911 operations.	Wireless 911 funding	Local Govts.	
E911	Distribute and reimburse wireless 911 surcharges back to the WSPs for costs directly related to providing wireless 911 service to their customers.	Wireless 911 funding	Local Govts.	
E911	With the funding provided by our office, local jurisdictions are able to maintain and provide 911 service for their areas.	Quality 911 service	Local Govts.	
Budget Development Unit	The Budget Development Section supports the General Assembly in the development of an appropriation bill by reviewing state agency budget plans and providing analysis and reports to the Ways and Means and Senate Finance Committees.	Support the Senate Finance Committee and House Ways & Means Committee by reviewing state agency budget plans and providing analysis and reports to ensure the integrity of the appropriation bill during the annual budget process	Legislative Branch	

Budget Development Unit	The Budget Development Section supports the General Assembly in the development of an appropriation bill by reviewing state agency budget plans and providing analysis and reports to the Ways and Means and Senate Finance Committees.	Confer with and support state agencies regarding budget issues (budget priorities, cost-effectiveness, and statewide considerations regarding agency plans and funding needs) assist with development of each agency's budget	Executive Branch/State Agencies	
Budget Development Unit	The Budget Development Section supports the General Assembly in the development of an appropriation bill by reviewing state agency budget plans and providing analysis and reports to the Ways and Means and Senate Finance Committees.	Prepare a variety of reports (analytical and historical budget reports, summaries, and other statistical information) that support budgetary decision-making by the General Assembly	Legislative Branch	
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	Height Modernization	Professional Organization	SC Society of Professional Land Surveyors
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	Height Modernization	Local Govts.	
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	Height Modernization	Executive Branch/State Agencies	
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	Height Modernization	Industry	Photogrammetric firms

SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	SC Real Time Network	Professional Organization	SC Society of Professional Land Surveyors
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	SC Real Time Network	General Public	Farming Community (precision agriculture), GIS technicians, Land Surveyors, Construction
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	SC Real Time Network	Executive Branch/State Agencies	
SC Geodetic Survey	The South Carolina Geodetic Survey (SCGS) ensures the integrity of geodetic control throughout South Carolina so that land and land-related items can be accurately referenced to the national horizontal and vertical coordinate system. The SCGS accomplishes this by operating a statewide Real-Time GPS Network and upgrading county geodetic networks.	SC Real Time Network	Local Govts.	
SC Geodetic Survey	The SCGS's county aerial orthophotography program begun in 1986 was the catalyst for creating and maintaining an accurate, up-to-date, uniform statewide mapping system on a county-by-county basis. This digitized map base is the foundation for county and state computerized land information systems that facilitate manipulating and storing land records for a multitude of purposes.	County Aerial Orthophotography program	Executive Branch/State Agencies	

SC Geodetic Survey	The SCGS's county aerial orthophotography program begun in 1986 was the catalyst for creating and maintaining an accurate, up-to-date, uniform statewide mapping system on a county-by-county basis. This digitized map base is the foundation for county and state computerized land information systems that facilitate manipulating and storing land records for a multitude of purposes.	County Aerial Orthophotography program	Local Govts.	
SC Geodetic Survey	The SCGS's county aerial orthophotography program begun in 1986 was the catalyst for creating and maintaining an accurate, up-to-date, uniform statewide mapping system on a county-by-county basis. This digitized map base is the foundation for county and state computerized land information systems that facilitate manipulating and storing land records for a multitude of purposes.	County Aerial Orthophotography program	General Public	
SC Geodetic Survey	The SCGS's county aerial orthophotography program begun in 1986 was the catalyst for creating and maintaining an accurate, up-to-date, uniform statewide mapping system on a county-by-county basis. This digitized map base is the foundation for county and state computerized land information systems that facilitate manipulating and storing land records for a multitude of purposes.	County Aerial Orthophotography program	Industry	Photogrammetric firms
SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	Executive Branch/State Agencies	
SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	Local Govts.	
SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	School Districts	
SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	Local Govts.	

SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	General Public	911, telephone
SC Geodetic Survey	The SCGS also re-establishes indeterminate political boundaries to ensure jurisdictional integrity which avoids costly litigation.	County Boundary program	Professional Organization	SC Society of Professional Land Surveyors
Board of Economic Advisors	BEA staff support the Board in providing advice and analysis to the Governor and General Assembly on economic trends and forecasting and monitoring revenues and expenditures.	Staff provide expert analysis and information to assist the BEA Board in forecasting revenues and produce monthly reports monitoring revenue collections and the economy.	Executive Branch/State Agencies	
Board of Economic Advisors	BEA staff support the Board in providing advice and analysis to the Governor and General Assembly on economic trends and forecasting and monitoring revenues and expenditures.	Staff provide expert analysis and information to assist the BEA Board in forecasting revenues and produce monthly reports monitoring revenue collections and the economy.	Legislative Branch	

Agency Name:**REVENUE AND FISCAL AFFAIRS****Fiscal Year 2017-2018****Accountability Report****Agency Code:****E500****Section:****102****Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SCHIP	Private Business Organization	RFA serves as the primary contractor for SCHIEX technical infrastructure which is owned by SCHIP. Collaborated to obtain the EHNAC certification.	1
FCC	Federal Government	Complete report annually on 911 funding and operations for the state	1
State Department of Human Resources	State Government	Assisted in the SWOT analysis	1
Labor, Licensing and Regulation	State Government	Implement a statewide fire district GIS database in coordination with SC Dept. of LLR to coordinate statewide emergency efforts	2
Department of Revenue	State Government	DOR provides individual income tax, sales tax and property tax data which is necessary for fiscal analyses and revenue projection	3
Staff of General Assembly	State Government	Partner with staff of state Senate and House of Representatives in the development of the appropriation bill by conferring on state agency budget plans and providing oversight to budget process	3
SC Department of Education	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
Office of First Steps to School Readiness	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
SC Commission on Higher Education	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
Department of Social Services	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
SC Technical College System	Higher Education Institute	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
Department of Commerce	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3
Department of Employment and Workforce	State Government	Partner in the establishment of a childhood to adult data system connecting education policy to workforce development	3

Local 911 coordinators and directors	Local Government	Work together to help provide the highest quality 911 service throughout the state of South Carolina and on the distribution of wireless 911 surcharges to all the local jurisdictions.	3
SC Comptroller General's Office SC Department of Administration	State Government State Government	Partner in state revenue and expenditure monitoring and reporting Partner with staff of Executive Budget Office and SCEIS in the state	3 3

Agency Name: REVENUE AND FISCAL AFFAIRS

Fiscal Year 2017-2018
Accountability Report

Agency Code: E500 Section: 102

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Minority Business Enterprise Utilization Plan	Department of Administration	State	Annually	July 20, 2017	Provides a policy statement and plan to use MBEs, as well as how the agency calculates its controllable dollars used in the goal for MBE spending	Request from Agency or Department of Administration
2	Internal Review and Report	Education Finance Act inflation factor	SC Department of Education	State	Annually	August 28, 2017	Education Finance Act base student cost inflation factor	Mail and website
3	Internal Review and Report	Southeastern average teacher salary	SC Department of Education	State	Annually	August 28, 2017	Projected Southeastern average teacher salary	Mail and website
4	Internal Review and Report	Bonus Spreadsheet (117.55)	Department of Administration Human Resource	State	Annually	August 31, 2017	Bonuses paid out in the FY	Department of Administration Human Resource
5	Internal Review and Report	Salary Supplements Spreadsheet (93.14)	Department of Administration Human Resource	State	Annually	August 31, 2017	Compensation-Reporting of Supplemental Salaries	Department of Administration Human Resource
6	Internal Review and Report	Agency Budget Request	Executive Budget Office	State	Annually	August 31, 2017	Agency budget request of state funds, FTE changes, proviso changes, and authorization changes	Request from Agency or Executive Budget Office Website
7	External Review only	US Census Bureau Population Estimates	US Census Bureau	Federal	Annually	September 1, 2017	Summary of state population in group quarters and vital records statistics of births and deaths	US Census Bureau Resource
8	Internal Review and Report	Fines and Fees Report (117.74)	Senate Finance Committee & House Ways and Means Committee	State	Annually	September 1, 2017	Summary of fines and fees that were charged and collected in the prior fiscal year	Senate Finance Committee & House Ways and Means Committee, or Website
9	Internal Review and Report	Revenue Per Pupil	SC General Assembly	State	Annually	September 6, 2017	State, federal, and local revenue by school district and student counts	Website
10	Internal Review and Report	Accountability Report	SC General Assembly	State	Annually	September 15, 2017	Identification of key program area descriptions and expenditures and link these to key financial and performance results measures	Website
11	Internal Review and Report	Discrimination Policy (117.13)	State Human Affairs Commission	State	Annually	October 31, 2017	Employment and filled vacancy data by race and sex	State Human Affairs Commission
12	External Review and Report	Travel Report: Top 25 Travelers (117.26)	South Carolina Comptroller General	State	Annually	November 1, 2017	Summary of top 25 travelers in state government	South Carolina Comptroller General
13	Internal Review and Report	Other Funds Survey	Executive Budget Office	State	Annually	November 1, 2017	Details all other fund revenues collected and program expenditures by the revenues	Request from Agency or Executive Budget Office Website
14	Internal Review and Report	Long-Range General Fund Revenue Plan	SC General Assembly	State	Annually	November 10, 2017	Long range General Fund forecast	Website
15	Internal Review and Report	Local Government Finance Report	SC General Assembly	State	Annually	November 13, 2017	Local revenue and expenditure data for school districts, counties, municipalities, and special purpose districts	Website
16	Internal Review and Report	Aid to Subdivisions Distribution Projection	Local Governments	Local Govt.	Annually	November 13, 2017	Projection of Aid to Subdivisions funding by county and municipality	Mail
17	Internal Review and Report	Historical Analyses	SC General Assembly	State	Annually	November 30, 2017	Historical data on the state's revenues and expenditures	Website
18	Internal Review and Report	Three-year General Fund Financial Outlook	SC General Assembly	State	Annually	December 1, 2017	Spending projections and estimates	Website
19	External Review and Report	OSHA Form 300 (29CFRPart 1904.12)	United State Department of Labor	Federal	Monthly	February 1, 2018	Log of Work Related Injuries and Illnesses	United State Department of Labor
20	External Review and Report	OSHA Form 300A (29CFRPart 1904.35)	United State Department of Labor	Federal	Annually	February 1, 2018	Summary of Work Related Injuries and Illnesses	United State Department of Labor
21	Internal Review and Report	Debt Collection Report (117.34)	Senate Finance Committee, House Ways and Means Committee, and SC Office of the Inspector General	State	Annually	February 28, 2018	Outstanding debt of agency and methods used to collect debt	Request from Agency or SC Office of the Inspector General

22	External Review only	State Data Center Annual Report	US Census Bureau	Federal	Annually	March 1, 2018	Summary of activities of the State Data Center during the calendar year	US Census Bureau Resource
23	Internal Review and Report	Long-Term Care Facility Reimbursement Rate	DHHS	State	Annually	March 23, 2018	Composite index reflecting the respective costs of the components of the Medicaid program expenditures for long term care contractual arrangements	Mail
24	Internal Review and Report	Monetary Awards (117.15)	Department of Administration Human Resource	State	Annually	June 30, 2018	Allowance for Residences and Compensation Restrictions	Department of Administration Human Resource
25	Internal Review and Report	Voluntary Separation Program Cost Estimate Form (117.32)	Department of Administration Human Resource	State	Annually	June 30, 2018	Payout of Employee Voluntary Separation	Department of Administration Human Resource
26	Internal Review and Report	Telecommuting	Department of Administration Human Resource	State	Annually	June 30, 2018	State Employee Telecommuting Guidelines	Department of Administration Human Resource
27	Internal Review and Report	Retirement Incentive Program Cost Estimate Form (§9-1-1140(H))	Department of Administration Human Resource	State	Annually	June 30, 2018	Salary and Fringe of employees participating in program	Department of Administration Human Resource
28	Internal Review and Report	Furlough (§8-11-192, 8-11-193,117.72)	Department of Administration Human Resource	State	Annually	June 30, 2018	Employees participating in furlough programs	Department of Administration Human Resource
29	Internal Review and Report	Fair Market Rental Value of Residences (117.15)	Department of Administration Human Resource	State	Annually	June 30, 2018	Allowances for residences and compensation restrictions	Department of Administration Human Resource
30	Internal Review and Report	Procurement Report	State Fiscal Accountability Authority	State	Quarterly	07/01/2017-6/30/2018	Information on sole source, emergency, trade-in, and illegal procurement data	Request from Agency or State Fiscal Accountability Authority
31	Internal Review and Report	Minority Spending Report	Department of Administration	State	Quarterly	07/01/2017-6/30/2018	Report purchases made with a minority vendor	Request from Agency or Department of Administration
32	Internal Review and Report	Homestead Exemption Reimbursement Projections (Tier III) and minimum disbursement	School Districts	Local Govt.	Annually	December 19, 2017 and February 9, 2018	Projected distribution of Homestead Exemption reimbursements and \$2.5 million minimum disbursement for school districts	Mail and website
33	Internal Review and Report	PSAP Quarterly Call Volume Report	Local 911 jurisdictions/PSAPs	Local Govt.	Quarterly	End of each quarter	Wireless 911 call volumes by jurisdiction and amount of money distributed to each jurisdiction	
34	Internal Review and Report	Millage Rate Increase Limitations	Local Governments	Local Govt.	Annually	March 22, 2018 and May 24, 2018	Millage rate increase limitation for counties, school districts, and municipalities	Mail and website
35	Internal Review and Report	General Fund Revenue Reports	SC General Assembly	State	Monthly	Monthly	Report of General Fund revenues by category	Website
36	Internal Review and Report	General Fund Revenue Forecasts	SC General Assembly	State	Twice a year	November 10, 2017 and February 15, 2018	Report of General Fund Forecast	Website
37	Internal Review and Report	Reporting Packages	SC Comptroller General	State	Annually	Various	Information reported includes the topics of litigation, receivables, prepaid expenses, fund balances, operating leases, interfund payables, accounts payable, and capital assets	Request from Agency or South Carolina Comptroller General