

MEMORANDUM FOR THE RECORD

Date: June 14, 2018
Room 417, Dennis Building
3:00pm or Upon Adjournment of BEA meeting

Subject: Minutes of the Revenue and Fiscal Affairs Board (RFA) Meeting

Attendees: *Board Members* – Edward Grimball-Chairman, Emerson Gower, *Executive Director*, Frank Rainwater. *Division Directors* - Paul Athey, Lisa Jolliff, David Patterson. *Staff* – Les Boles, Carrie Eberly, Debbie Glenn, Kenneth Harris, Sandra Kelly, Amanda Martin, Robert Martin, Ellen Mitchell, David Morrison, Morgan O'Donnell, Diane Porter, Karen Rhinehart, Will Roberts, Jacob Scoggins, Gordon Shuford, Tracy Smith. *Visitors* – Jay Wolfe, Governor's Office.

1. Chairman Grimball called the meeting to order at 3:00 pm.
2. Chairman Grimball presented the meeting minutes of the April 9, 2018 meeting which had previously been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as presented. (*See attached*)
3. On behalf of the agency, Frank Rainwater recognized the following employees on their retirement after thirty years of service and presented each with a thirty year service pin and a gift:
 - Diane Porter, Business Services, Administrative Manager
 - Les Boles, Budget Director
4. Paul Athey and David Patterson presented the FY 2017-18 Accomplishments, FY 2018-19 Strategic Plan and Budget Status and Plan. (*See attached for complete presentation*)
 - ~ **Mr. Athey began by explaining the Agency's Strategic Plan had been revamped to begin with the mission, vision, and core values of the agency. The goals are broken down into the four pillars (strategic planning, continuous improvement, customer focus and workforce development) of the agency. The measures are section and/or role specific and will filter down as success criteria in the planning stages of appropriate staff.**
 - ~ **Board Members thanked staff for the presentation and all of their hard work. Mr. Gower re-iterated the importance of integrity moving forward.**

~With no anticipated matters to be presented, the decision was made to cancel the July meeting.

~No other matters were discussed.

~The meeting was adjourned at 4:08 pm by Chairman Grimball.

The next scheduled meeting is Wednesday, August 29, 2018 following the BEA Meeting.

Attachments: Agenda, Meeting Materials

Public Notice of this meeting was posted at: <http://rfa.sc.gov/meetings>

These minutes were approved on August 29, 2018

Sandra Kelly 