



EDWARD B. GRIMBALL, Chairman
HOWELL CLYBORNE, JR.
EMERSON F. GOWER, JR.

SOUTH CAROLINA REVENUE AND FISCAL AFFAIRS OFFICE

FRANK A. RAINWATER
Executive Director

RFA BOARD AGENDA August 29, 2018 11:15am or Upon Adjournment of BEA Meeting Bowers Conference Room Room 417, Rembert C. Dennis Building

- I. Welcome
- II. Adoption of Meeting Minutes for June 14, 2018
- III. Agency Matters
 - A. FY 2017-18 Accountability Report – Discussion and Approval (Paul Athey, Sandra Kelly)
 - B. FY 2019-20 Budget Request – Discussion and Approval (Paul Athey)
 - C. Notice of State Auditor’s Review of Agreed Upon Procedures (Morgan O’Donnell)
 - D. RFA Organization Chart Update – Discussion and Approval (Frank Rainwater)
- IV. Personnel Matter (Possible Executive Session §30-4-70(a)(1))
 - A. Discussion of Agency Head FY 2017-18 Evaluation and FY 2018-19 Planning Stage
- V. Other Business
- VI. Future Meetings
 - A. September 20, 2018, Upon Adjournment of BEA Meeting (If necessary)
 - B. October 18, 2018, Upon Adjournment of BEA Meeting (If necessary)
 - C. November 8, 2018, Upon Adjournment of BEA Meeting – Approval of E911 Surcharge
 - D. December 13, 2018, Upon Adjournment of BEA Meeting (If necessary)
 - E. 2018 Calendar at <http://rfa.sc.gov/meetings>
- VII. Adjournment
 - Reminder - Staff luncheon with Board members following meeting

Please note the Agenda is subject to change.

*SOUTH CAROLINA
REVENUE AND FISCAL AFFAIRS OFFICE*



RFA Board Meeting
August 29, 2018

FY 2017-18
ACCOUNTABILITY REPORT
REVIEW AND APPROVAL



FY 2019-20 BUDGET SUBMISSION

Considerations

- No anticipated requests for additional funding or authorization
- Budgeted reserve capacity (5%) in the event of a mid-year cut
- Emphasis on investing in staff through reallocation of resources from retirements/replacements
- Targeted investment in IT infrastructure related to data security, operational efficiency, and service expectations



NOTICE OF STATE AUDITOR'S REVIEW

One Finding

- Contingent (per copy) and base rental payments were combined when coded to the accounting system
- Internal procedures updated to ensure rental payments properly coded in future

No Findings or Exceptions

- Payroll; Cash receipts/revenues; cash disbursements/non-payroll expenditures; journal entries; Appropriation Act; minutes; or prior findings



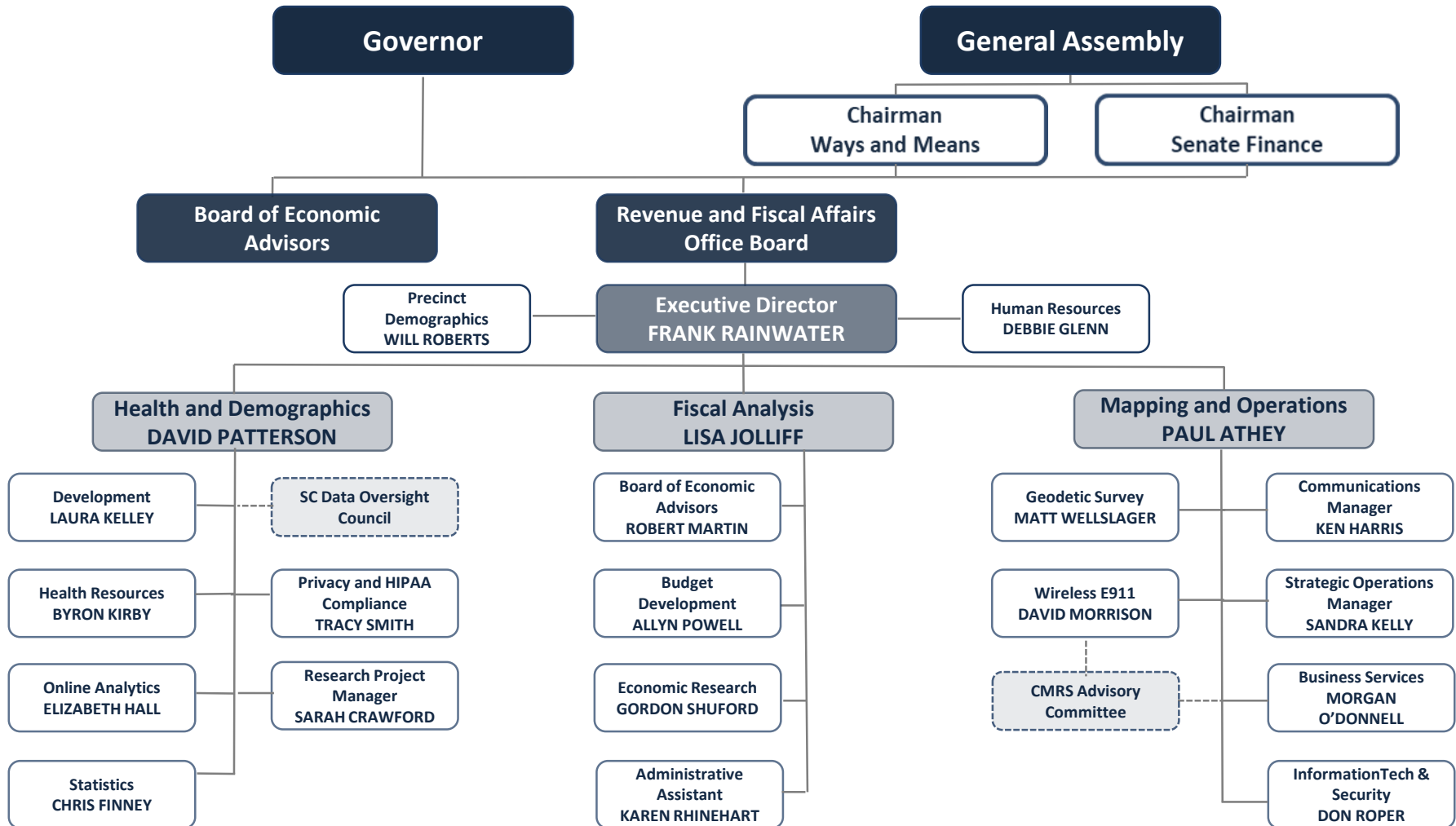
PROPOSED ORGANIZATIONAL STRUCTURE





South Carolina Revenue and Fiscal Affairs Office

Management Organizational Structure



**PERSONNEL MATTER – AGENCY
HEAD EVALUATION
(Possible Executive Session)**



OTHER BUSINESS



THANK YOU!

SOUTH CAROLINA REVENUE AND FISCAL AFFAIRS OFFICE

