



MEMORANDUM FOR THE RECORD

Date: December 9, 2025, 10:00 A.M.
Revenue and Fiscal Affairs Office / Microsoft Teams

Subject: Minutes of the South Carolina E911 Committee Meeting

Attendees: *Committee Members* – Melony Burgess – Chair, Wireless Rep. FTC, Terrance Ford – CMRS Provider AT&T (*Teams*), Jane Francis – Consumer, Sam Gaither – PSAP Rep. Berkeley County (*Teams*), Christy Jacobs – RFA GIS Expert, Amy McDowell – PSAP Rep. Greenville County (*Teams*), David Morrison – RFA SC 911 Program Manager, and Adam Westmoreland – Anderson County Public Communications Manager. *Staff* – Paul Athey, Michael Ball, Kasey Hamrick, Kathryn Kelley, Emily Prosser, and Chris Rabon. *Additional 22 participants via Teams.*

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list, and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting agenda was posted online 2 days prior to the start of the meeting, and the documents were also shared via Teams.

- I. Chair Burgess called the meeting to order at 10:00 a.m.
- II. Chair Burgess presented the meeting minutes for September 16, 2025, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, David Morrison motioned to approve the minutes; Christy Jacobs seconded the motion, and all remaining members voted aye. Chair Burgess declared the minutes approved as written.
- III. 911 Fiscal Discussion
Paul Athey informed the Committee that the 2026 budget will be finalized and released once December revenues have been posted, and he presented the updated 10-year fiscal model. Additionally, Mr. Athey answered questions from Committee Members regarding the wireless fee, suggestions to lessen expenses, analysis of ESInet allocations, and overall equitable budget allocations to each PSAP.

Chair Burgess stated, as a reminder, that Paul Athey has committed to getting the proposed 2026 budget to the Committee by the end of next week.

IV. Other Items / Discussion

- Sam Gaither asked about the State ESInet Request for Proposal (RFP) process. David Morrison provided information from the State Procurement office regarding the official process.
- Sam Gaither brought up concerns with the Policy Routing Function (PRF) rules citing Dorchester County PSAP as an example. RFA staff explained why outside regions are utilized for PRF and stated that PSAPs should work with RFA directly to address any issues or concerns with their PRF rules. Chair Burgess stated that all PSAPs are in control of their own routing protocols.

IV. With no other items for discussion, Chair Burgess asked for a motion to adjourn. Amy McDowell motioned to adjourn the meeting, Adam Westmoreland seconded the motion, and the meeting adjourned at 10:33 A.M.

V. The next meeting is scheduled for Tuesday, March 17, 2026, at 10:00 A.M.

Public Notice of this meeting was posted at: <https://rfa.sc.gov/boards-committees/911> and at the Rembert Dennis Building.

These minutes were approved on 3/17/2026

Emily Prosser *Emily Prosser*