



SOUTH CAROLINA REVENUE AND FISCAL AFFAIRS OFFICE

1000 ASSEMBLY STREET
REMBERT C. DENNIS BUILDING, SUITE 421
COLUMBIA, SC 29201
803 734-3793
RFA.SC.GOV

MEMORANDUM FOR THE RECORD

Date: January 23, 2025, upon adjournment of BEA meeting
Location: Revenue and Fiscal Affairs Office, Conference Room 417/Web Conference
Subject: Minutes of the Revenue and Fiscal Affairs (RFA) Board Meeting

Participants: *Board Members* – Edward Grimball - Chairman and Curtis Hutto (*via web conference*); Dr. Michael Mikota (*in person*). Frank Rainwater- Executive Director, Staff – Paul Athey, Lisa Jolliff; **Attendees:** *RFA* – Jacob Braxton, Sarah Crawford, Ragan Griffith, Kathryn Kelley, Mary Katherine Miller, Rachel Passer, Emily Prosser, and Matt Wellslager. *Additional participants via web conference.*

Note: Guests were invited to attend in-person or virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting materials were posted online prior to the start of the meeting, and the documents were also shared via web conference.

- I. Chairman Grimball called the meeting to order at 2:32 p.m., shortly after the Board of Economic Advisors meeting adjourned.
- II. Chairman Grimball presented the June 20, 2024 meeting minutes, which previously had been shared with the Members, and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Grimball declared the minutes approved as written. ([See minutes](#))
- III. Employee Service Awards ([See materials](#)):

On behalf of the agency, Mr. Rainwater recognized Emily Prosser and Timothy Stutzman for five years of State service, and Jacob Braxton, Ragan Griffith, Mary Katherine Miller, and Rachel Passer for ten years of State service. He thanked each of them for their contributions and presented them with a certificate.

Mr. Rainwater then recognized the Information Technology and Compliance team. He noted that he had been recently informed by the agency's Information Security Consultant, Soteria, that the team had met all 342 security requirements of the Department of Administration DIS-200 controls, leading to the agency being among the first to complete the task.

Dr. Mikota thanked the staff for their hard work and dedication to both the agency and South Carolina state government.

Chairman Grimball commended the IT and Compliance team for meeting the DIS-200 security requirements, and the State Service Award recipients for their diligent service to the State of South Carolina.

- IV. Other Items for Discussion
No items for discussion.
- V. The next scheduled meeting, if necessary, is February 13, 2025.
- VI. Dr. Mikota moved to adjourn the meeting, and Mr. Hutto seconded the motion. All voted aye, and the meeting adjourned at 2:45 p.m.

Public notice of this meeting was posted at <http://rfa.sc.gov> and the Rembert Dennis Building.

These minutes were approved on 5/20/2025

Emily Prosser *Emily Prosser*