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**MEMORANDUM FOR THE RECORD**

**Date:** March 19, 2024, 10:00 A.M.  
Revenue and Fiscal Affairs Office / Microsoft Teams

**Subject:** Minutes of the South Carolina E911 Committee Meeting

**Attendees:** *Committee Members* – Melony Burgess – Chair, Wireless Rep. FTC, Terrance Ford – Wireless Rep. AT&T (*Teams*), Jane Francis – Consumer Rep., Mitch Fulmore – PSAP Rep. Florence County, Sam Gaither – PSAP Rep. Berkeley County (*Teams*), Amy McDowell – PSAP Rep. Greenville County, David Morrison – RFA SC 911 Program Manager, Sharon O’Bryant – Wireline Rep. Piedmont Rural Telephone (*Teams*), Ken Roper – SC Association of Counties, Linn Skipper – PSAP Rep. Sumter County. *Staff* – Paul Athey, Carrie Bundrick, Kathryn Kelley, and Monica Russell. *Guests* – Adam Westmoreland, PSAP Rep. Anderson County; *Additional participants via Teams.*

Note: Guests were invited to attend virtually. An email invitation was sent to the Distribution list and the meeting notification was posted on the RFA website and in the Rembert Dennis Building. Meeting information and log-in instructions were posted online. Meeting agenda was posted online 2 days prior to the start of the meeting, and the documents were also shared via Teams.

- I. Chair Burgess called the meeting to order at 10:00 a.m.
  
- II. Chair Burgess presented the February 20, 2024, meeting minutes which previously had been shared with the Members and asked if any Member had edits or questions. *Sam Gaither inquired about the vote for Proposal # 2, and Ken Roper stated that the committee could vote to reconsider.*
  - A. *David Morrison motioned to vote; Jane Francis seconded. There were 8 votes yes, 1 vote no.*
    - *Terrance Ford voted yes.*
    - *Jane Francis voted yes.*
    - *Mitch Fulmore voted yes.*
    - *Sam Gaither voted yes.*
    - *Amy McDowell voted yes.*
    - *David Morrison voted yes.*
    - *Sharon O’Bryant voted yes.*
    - *Ken Roper voted no.*
    - *Linn Skipper voted yes.*

- B. Kathryn Kelley stated there were administrative errors found and those corrections would be made and sent out to the committee. Sam Gaither motioned to table the adoption of the Meeting Minutes for February until the corrections have been made and sent to the Committee Members; Amy McDowell seconded, and all remaining members voted aye.

### III. Statewide ESInet Update

#### A. David Morrison presented the following items:

- Statewide ESInet - 2024 Statistics
  - o Physical PSAP Count - 45
  - o Hosted CHE/CPE Count - 32
  - o On-Premise CHE/CPE Count - 13
  - o 9-1-1 Call Count Jan-Feb 2024 - 128,078
- Statewide ESInet Overview
  - o Group 7.0 migrations
  - o Group 8.0 tentative migration dates, and a map view of the Network Status Dashboard.

### IV. Reimbursement Policy Discussion

#### A. Paul Athey informed the Committee of the revisions to the Workgroup Budget Models for 2024 and 2025.

- Changes to the 2024 Budget include the following:
  - o Performed a "true-up" for 7 PSAP's to make sure every PSAP receives a budget equal to or greater than their 4-year historical average of reimbursements paid. In turn, the remaining 43 PSAP's had their budgets pro-rated by 2.98% to ensure the total reimbursement cap remains the same.
- Changes to the 2025 Budget include the following:
  - o The previous Budget Model did not include the GIS portion of the CAD in the calculations; therefore, the GIS portion of the budget has been added to the CAD category.
  - o Based on feedback from the Committee and PSAP community, the verbiage of the budget has been changed to state that any surplus funds in the top 4 reimbursable categories may be used to cover shortfalls within those categories or can be applied to any other items that are currently reimbursable, other than the legacy ESInet category that have been grandfathered in for current contract periods.
  - o RFA is working on the logistics of applying any unused or additional funding available at the end of the calendar year to the next calendar year. The RFA will update the committee in April on the details of what will be needed.

- B. Paul Athey presented the Fiscal Impact of Amendment #3 (charging all PSAP's utilizing the Statewide ESInet and hosted call handling solution to reimburse the State for a 20% cost share incurred to-date and moving forward) from the Committee Meeting in February on the Budgets for 2024 and 2025.
- Impacts to the 2024 Budget would be:
    - o 39 PSAP's would have their jurisdiction budgets negatively impacted, with 8 of those 39 having to pay additional costs to cover their 20%.
  - Impacts to the 2025 Budget would be:
    - o 41 PSAP's would have their jurisdiction budgets negatively impacted.
- C. Amy McDowell stated that without knowing the Fiscal Impact of Amendment #1 (any contracts that were entered into or Purchase Orders that were issued prior to the end of 2023 will not impact the 2024 budget cap) the Committee could not accurately vote on the revised budgets and asked for the information to be collected from all PSAP's to educate the Committee.
- **Sam Gaither motioned to table all voting until the necessary information on the fiscal impact of Amendment #1 could be requested and presented to the Committee; Amy McDowell seconded. There were 6 votes yes, 3 votes no, and the motion carried.**
    - o **Terrance Ford voted yes.**
    - o **Jane Francis voted no.**
    - o **Mitch Fulmore voted yet.**
    - o **Sam Gaither voted yes.**
    - o **Amy McDowell voted yes.**
    - o **David Morrison voted no.**
    - o **Sharon O'Bryant voted yes.**
    - o **Ken Roper voted no.**
    - o **Linn Skipper voted yes.**

*Members asked questions throughout the presentation which generated further discussions between Members and staff.*

V. Other Items for Discussion

A. David Morrison informed the Committee a bill that was being proposed and that is/was in the House 3M Committee stating that January 1, 2025, all Telecommunicators that provide dispatch for emergency medical conditions shall be required to be trained and certified.

VI. The next scheduled meeting is April 16, 2024.

VII. Amy McDowell motioned to adjourn the meeting and Sam Gaither seconded the motion. All voted aye, and the meeting adjourned at 12:02 P.M.

Public Notice of this meeting was posted at: <https://rfa.sc.gov/boards-committees/911> and at the Rembert Dennis Building.

These minutes were approved on 4/16/2024

Monica G Russell *Monica Russell*